

1 BILL NO. S-81-08-14

2 SPECIAL ORDINANCE NO. S-198-81

3
4 AN ORDINANCE approving City Utilities
5 Purchase Order Numbers 4-09491 and
6 4-09492 with Business Equipment Company
7 and Shrex, Inc. respectively for office
8 supplies for the Office Services Department.

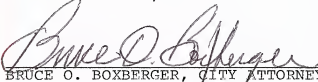
9 BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT
10 WAYNE, INDIANA:

11 SECTION 1. That City Utilities Purchase Order Numbers
12 4-09491 and 4-09492 dated July 28, 1981, between the City of
13 Fort Wayne, by and through the City Utilities Purchasing Agent
14 and the Board of Public Works and Business Equipment Company and
15 Shrex, Inc. respectively, for office supplies, all as more
16 particularly set forth in said Purchase Orders, which are on
17 file in the Office of the Department of Purchasing and are by
18 reference incorporated herein and made a part hereof, be and the
19 same are in all things ratified, confirmed and approved.

20 SECTION 2. That this Ordinance shall be effective upon
21 passage and approval by the Mayor.

22 
23 COUNCILMAN

24 APPROVED AS TO FORM AND
25 LEGALITY JULY 7, 1981.

26 
27 BRUCE O. BOXBERGER, CITY ATTORNEY
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29
30
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32

Read the first time in full and on motion by Burns, seconded by Talarico, and duly adopted, read the second time by title and referred to the Committee City Clerk (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, 19____, the _____ day of _____, at _____ o'clock _____ M., E.S.T.

DATE: 8-11-81

Charles W. Westerman
CHARLES W. WESTERMAN
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Talarico, and duly adopted, placed on its passage. PASSED (~~1981~~) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>9</u>	<u>0</u>	_____	_____	_____
<u>BURNS</u>	<u>X</u>	_____	_____	_____	_____
<u>EISBART</u>	<u>X</u>	_____	_____	_____	_____
<u>GIAQUINTA</u>	<u>X</u>	_____	_____	_____	_____
<u>NUCKOLS</u>	<u>X</u>	_____	_____	_____	_____
<u>SCHMIDT, D.</u>	<u>X</u>	_____	_____	_____	_____
<u>SCHMIDT, V.</u>	<u>X</u>	_____	_____	_____	_____
<u>SCHOMBURG</u>	<u>X</u>	_____	_____	_____	_____
<u>STIER</u>	<u>X</u>	_____	_____	_____	_____
<u>TALARICO</u>	<u>X</u>	_____	_____	_____	_____

DATE: 8-25-81

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (ORDINANCE) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) (RESOLUTION) No. S-198-81 on the 25th day of August, 19 81.

ATTEST:

(SEAL)

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

John Nuckols
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 26th day of August, 19 81, at the hour of 10:30 o'clock A. M., E.S.T.

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Approved and signed by me this 27th day of August 19 81, at the hour of 4 o'clock P. M., E.S.T.

Winfield C. Moses, Jr.
WINFIELD C. MOSES, JR.
MAYOR

BILL NO. S-81-08-14

REPORT OF THE COMMITTEE ON CITY UTILITIES

WE, YOUR COMMITTEE ON City Utilities TO WHOM WAS REFERRED AN
ORDINANCE approving City Utilities Purchase Order Numbers 4-09491
and 4-09492 with Business Equipment Company and Shrex, Inc.
~~Inc.~~ respectively for office supplies for the Office Services
Department

HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT
BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE DO PASS.

PAUL M. BURNS, CHAIRMAN

VIVIAN G. SCHMIDT, VICE CHAIRMAN

BEN A. EISBART

SAMUEL J. TALARICO

ROY J. SCHOMBURG

Paul M. Burns
Vivian G. Schmidt
B. A. Eisbart
Samuel J. Talarico
R. J. Schomburg
CONCURRED IN
DATE CHARLES W. WESTERMAN, CITY CLERK

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

4-09491

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Office Services 410
One Main Street
Fort Wayne IN 46802

Business Equipment Co. 0402-01
620 S. Calhoun Street
Fort Wayne IN 46802

DELIVER TO-
DEPARTMENT
OR DIVISION

ADDRESS _____
CASH DISCOUNT TERMS _____ % IF PAID WITHIN _____ DAYS FROM DELIVERY AND
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

DATE 7/28/81
REF. NO.
REQ. NO.

THE ABOVE INFORMATION MUST APPEAR ON
ALL INVOICES, BILLS OF LADING, DELIVERY
TICKETS, PACKAGES AND CORRESPONDENCE.
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:

DEPT. _____

DATE
WANTED }

APPROPRIATION
AND FUND
NUMBER }

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
<u>TAX EXEMPT</u> (UNLESS OTHERWISE INDICATED)				
Office Supplies				
July 31, 1981 thru July 31, 1982				
BID REFERENCE #607				
SUPPLIES ARE TO BE SHIPPED ONLY UPON ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES.				
SUBJECT TO COUNCILMANIC APPROVAL				
ORD # _____				
DATE: _____				
AMG/ml				

COMPLIANCE WITH
THE DELIVERY DATE
REQUESTED WILL A-
VOID "FOLLOW UP"
CORRESPONDENCE.

NOTE

↓
READ

INSTRUCTIONS ON
THE BACK OF THIS
ORDER

THE CONTRACTOR OR
VENDOR, BY ACCEPT-
ING THIS ORDER, A-
GEEES TO THE GEN-
ERAL CONDITIONS AND
TERMS OF AGREEMENT
ON THE BACK OF THIS
ORDER.

UNLESS OTHERWISE
INDICATED THE PRICES
SHOWN INCLUDE ALL
CHARGES FOR DELIV-
ERY, PACKING, ETC.,
NECESSARY TO COM-
PLETE DELIVERY TO
DESTINATION SPECI-
FIED.

UNLESS OTHERWISE
INDICATED THE PRICES
SHOWN DO NOT INCLUDE
TAXES OF ANY KIND.

EXEMPTION BLANKS
WILL BE FURNISHED
WHEN NECESSARY.

IND. SALES TAX
EXEMP. CERTIF. NO.
34508

IF THIS ORDER DOES
NOT AGREE WITH YOUR
QUOTATION KINDLY
RETURN IT WITH AN
EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COV-
ERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE
EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER
IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON
FILE IN THIS OFFICE.

City Controller

Director of Purchases

Per _____

Per _____

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

PURCHASE ORDER NUMBER

4-09492

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Office Services 410
One Main Street
Fort Wayne IN 46802

Shrex Inc. 2207-01
323 E. Berry Street
Fort Wayne IN 46802

DELIVER TO:-
DEPARTMENT
OR DIVISION

DATE 7/28/81

REF. NO.

REQ. NO.

THE ABOVE INFORMATION MUST APPEAR ON
ALL INVOICES, BILLS OF LADING, DELIVERY
TICKETS, PACKAGES AND CORRESPONDENCE.

INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:

DEPT.

DATE
WANTED }

APPROPRIATION
AND FUND
NUMBER }

ADDRESS _____
CASH DISCOUNT TERMS _____ % IF PAID WITHIN _____ DAYS FROM DELIVERY AND
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
TAX EXEMPT (UNLESS OTHERWISE INDICATED)				
Office Supplies				
July 31, 1981 thru July 31, 1982				
Bid Reference #607				
SUPPLIES ARE TO BE SHIPPED ONLY UPON ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES				
SUBJECT TO COUNCILMANIC APPROVAL				
ORD. #: _____				
DATE: _____				
AMG/ml				

COMPLIANCE WITH
THE DELIVERY DATE
REQUESTED WILL A-
VOID "FOLLOW UP"
CORRESPONDENCE.

NOTE



READ

INSTRUCTIONS ON
THE BACK OF THIS

ORDER

THE CONTRACTOR OR
VENDOR, BY ACCEPT-
ING THIS ORDER, A-
GRES TO THE GEN-
ERAL CONDITIONS AND
TERMS OF AGREEMENT
ON THE BACK OF THIS
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UNLESS OTHERWISE
INDICATED THE PRICES
SHOWN INCLUDE ALL
CHARGES FOR DELIV-
ERY, PACKING, ETC.,
NECESSARY TO COM-
PLETE DELIVERY TO
DESTINATION SPECI-
FIED.

UNLESS OTHERWISE
INDICATED THE PRICES
SHOWN DO NOT INCLUDE
TAXES OF ANY KIND.

EXEMPTION BLANKS
WILL BE FURNISHED
WHEN NECESSARY.

IND. SALES TAX
EXEMP. CERTIF. NO.
34508

IF THIS ORDER DOES
NOT AGREE WITH YOUR
QUOTATION KINDLY
RETURN IT WITH AN
EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED
BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE
EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER
IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON
FILE IN THIS OFFICE.

City Controller

Director of Purchases

Per _____

Per _____

Memorandum

To BOARD OF WORKS

Date 7/28/81

From AARON M. GLUCK, DIRECTOR OF PURCHASES

Subject BID REFERENCE #607

COPIES TO:

Attached are copies of Bids received for Office Supplies for the Office Services Department. Purchase Order numbers 4-09491 and 4-09492 have been assigned to Business Equipment Co. and Shrex respectively.

The Bid has been divided to the two companies according to the lowest price.

Please include the attached supporting information when this ordinance is submitted to City Council for Approval. Also, please insure that no confirming Purchase Order numbers are given to Business Equipment Co. and Shrex until Purchasing receives written confirmation of Council Approval.

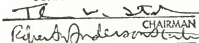


Aaron M. Gluck, Director
Department of Purchases

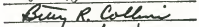
AMG/ml

APPROVED

BOARD OF PUBLIC WORKS



CHAIRMAN



DATE 7/29/81

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of

Aaron M. Gluck

DEPARTMENT OF PURCHASES

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services
or Division

One Main Street

Address Fort Wayne IN 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids July 16, 1981 at 11 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 3468. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES AS PER ATTACHED		
		JULY 31, 1981 thru JULY 31, 1982		
		SUPPLIES TO BE SHIPPED ONLY OPEN ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES.		
		(SUBSTITUTIONS OF EQUAL QUALITY MAY BE QUOTED IN LIEU OF BRANDS SPECIFIED)		
		VENDORS MUST BE ABLE TO SUPPLY FROM STOCK. IF REQUESTS CANNOT BE FILLED WITHIN SEVEN (7) DAYS, THEN APPROVAL WILL BE REQUIRED FOR EXTENDED DELIVERY.		
		THE AWARD OF THIS BID MAY BE MADE ON EITHER AN ITEM BY ITEM OR ON AN OVERALL BASIS, AS WE DETERMINE THE MOST BENEFICIAL TO THE CITY.		
		AFFIRMATIVE ACTION: ON FILE		ATTACHED:

Bid Bond required ☐ NO ☒ YES 5% Performance Bond ☒ NO ☐ YES ☐
See instruction item No. 18 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT ~~SEE~~

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Business Equipment Company
By John M. Miller President
Address 620 South Calhoun Street
City Fort Wayne, Indiana Date 7/16/81

<u>ITEM</u>	<u>Est. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST TOTAL</u>
1	400	Accopress Binders, 11 x 8½, side openings BFS 2507	.89/ea.	356.00
2	50	Accopress Binders, 11 x 8½, end opening BFS 1704	1.06½/ea.	53.00
3	40	Accopress Binders, legal size, end opening red, with 3" capacity	1.37/ea.	54.80
4	200	Wilson Jones 14-14 lin Nylon Prong Binders, 14 7/8 x 11 sheet	2.04/ea.	408.00
5	20	W.J. 364-34 NBL Ring Binder	3.20/ea.	64.00
6	5	National 63-16L, 9½ x 6 Binders <u>Sub W.J. 364-12B</u>	2.12/ea.	10.60
7	5	National 64-26L, 9½ x 6 Three Ring Binders, <u>Sub. Rogers 3329-12</u>	3.84/ea.	19.20
8	40	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings	12.78/ea.	511.20
9	5	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, <u>Sub. Rogers 1345-40</u>	7.68/ea.	38.40
10	5	Disc. Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring <u>W.J. 345-40</u>	12.06/ea.	60.30
11	5	<u>Rogers 1344-14L</u> , 11 x 8½ 1" Ring Binders	8.88/ea.	44.40
12	5	<u>Rogers 1349-44</u> , three hole, black hard cover Binders 2" Rings	5.04/ea.	25.20
13	2	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	16.14/ea.	32.28
14	5	National Account Books, 37-33L, or Borum and Pease 67-1/8, 150 pages	6.50/ea.	32.50
15	50	National 46-57/ Money receipt books, 50 leaves, <u>Sub. Wilson Jones 51607</u>	.79/ea.	39.50
16	200	Steno Notebooks, 36-746, <u>Sub Wilson Jones 1115w</u>	.48/ea.	96.00
17	10 Bx	Blue Manuscript Covers, 9 x 15½, 10v per box, Eaton 22b	5.88/bx.	58.80
18	500	Slider Back Report Covers - Clear	10.41/c	52.05
	500	Slider Backs - Colors <u>#31347</u> <u>#34557</u>	7.44/c	37.02

19	250	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>.28/ea.</u>	<u>70.00</u>
20	1250	#1258 Duo-Tang covers, green, gray, red light blue, and dark blue	<u>.20/ea.</u>	<u>250.00</u>
21	12	Drawer Frames 8½ x 11	<u>1.97/ea.</u>	<u>23.64</u>
22	12	Drawer frames 8½ x 14	<u>2.15/ea.</u>	<u>25.80</u>
23	10,000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>43.50/m</u>	<u>435.00</u>
24	25	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>5.75/c</u>	<u>1.44</u>
25	25	Pendaflex Folders 8½ x 14 Hanging	<u>5.20/bx of 25</u>	<u>5.20</u>
26	25	Pendaflex folders 8½ x 14 Hanging	<u>6.00/bx of 25</u>	<u>6.00</u>
27	500	1524E Redrope vertical file pockets	<u>.66/ea.</u>	<u>330.00</u>
28	500	1526E Redrope vertical file pockets	<u>.76/ea.</u>	<u>380.00</u>
29	1,000	1514C, Legal size Pronto file pockets	<u>.55/ea.</u>	<u>550.00</u>
30	200	#1516C, Legal size Pronto file pockets	<u>.66/ea.</u>	<u>132.00</u>
31	25	#1536G Redrope legal size file pockets with 5½" expansion	<u>.89/ea.</u>	<u>22.25</u>
32	150	1534G File pockets	<u>.78/ea.</u>	<u>117.00</u>
33	200	Smead #1075G Expanding Wallets	<u>1.17/ea.</u>	<u>234.00</u>
34	10	Webster Collegiate 7th Edition Dictionary	<u>10.75/ea.</u>	<u>107.50</u>
35	2,500	Sub. 20, size 2-7/16 x 4-5/16 Manila Coin envelopes, with end flap	<u>10.78/m</u>	<u>26.95</u>
36	50	Sub. 28, 9 x 12 White Catalogue Envelope	<u>.05/ea.</u>	<u>2.50</u>
37	500	Sub. 32, 7½ x 10½, glazed kraft klap envelopes	<u>6.24/c</u>	<u>31.20</u>
38	2,000	Sub. 32, 10 x 13 Glazed kraft klap envelopes	<u>7.99/c</u>	<u>159.80</u>
39	500	Sub. 32, 11½ x 14½ Glazed kraft klap envelopes	<u>10.48/c</u>	<u>52.40</u>
40	500	Sub. 32, 12 x 15½ Glazed kraft klap envelopes	<u>10.86/c</u>	<u>54.30</u>
41	1,000	Sub. 32, 6 x 9 Glazed kraft klap envelopes	<u>4.99/c</u>	<u>49.90</u>

42	500	Sub. 32, 10 x 15 glazed brown kraft envelopes without clasp, gummed end flap	<u>9.10/c</u>	<u>45.50</u>
43	250	9½ x 14½ Manila envelopes with clasp	<u>10.24/c</u>	<u>25.60</u>
44	600	10 x 15 Manila envelopes with clasp	<u>10.88/c</u>	<u>65.28</u>
45	8,000	9 x 12 brown clasp envelopes	<u>72.40/m</u>	<u>579.20</u>
46	20 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed. #95 M 21	<u>6.53/st.</u>	<u>130.60</u>
47	20 sets	Smead 2151-25 Alphabetized green pressboard file dividers, legal size, Sub. Barkley 215-25-1 #95 M 24	<u>8.05/st.</u>	<u>161.00</u>
48	5 sets	Smead 515-25, 3 x 5 Alphabetical card guides, sub Barkley 575-25 #32 P 55	<u>.93/st.</u>	<u>4.65</u>
49	5 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1 #32 M 55	<u>4.19/st.</u>	<u>20.95</u>
50	10 sets	Smead 625-25, 4 x 6 Buff guides, Alphabetical, Sub. Barkley 675-25 #4256	<u>.78/st.</u>	<u>7.80</u>
51	5 Bxs	1/5 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575 #3005 1/5	<u>1.51/bx.</u>	<u>7.55</u>
52	5 Bxs	5 Bxs 1/3 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573 #3005 1/3	<u>1.51/bx.</u>	<u>7.55</u>
53	5 Bxs.	1/3 cut, 4 x 6 card guides, plain blank tab buff, 100 per box, Sub. Barkley 673 #4006 1/3	<u>2.32/bx.</u>	<u>11.60</u>
54	5 Bxs.	1/5 cut, 4 x 6 card guides, plain blank tab buff, 100 per box #4006 1/5	<u>2.32/bx.</u>	<u>11.60</u>
55	5 Bxs.	Smead 6151-25, Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1 #42 M 56	<u>4.51/st.</u>	<u>22.55</u>
56	5 Bxs.	1/3 cut, 5 x 8 card guides, plain blank tab, buff 100 per box, Sub. Barkley 873 #5008 1/3	<u>3.35/bx.</u>	<u>16.75</u>
57	30 sets	4 x 6 Plastic tabbed card guides, buff Alphabetical #42 C 56	<u>1.49/st.</u>	<u>44.70</u>
58	30 sets	5 x 8 Plastic tabbed card guides, buff, Alphabetical #52 C 58	<u>1.69/st.</u>	<u>50.70</u>
59	50 sets	3 x 5 Plastic tab alphabetical card guides #32 C 55	<u>1.10/st.</u>	<u>55.00</u>
60	10 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1 #52 M 58	<u>5.06/st.</u>	<u>50.60</u>
61	3,500	3 x 5 White ruled cards, #110 Index	<u>3.10/m</u>	<u>10.85</u>
62	1,500	4 x 6 White ruled cards #110 Index	<u>5.15/m</u>	<u>7.73</u>

63	5,000	5 x 8 White ruled cards, #110 Index	<u>7.70/m</u>	<u>38.50</u>
64	2,500	8½ x 11 National 14-281 White faint ruled, three ring filler paper #2815 F	<u>1.43/c</u>	<u>35.75</u>
65	50	National 45-604 Analysis Pads, Sub. Wilson Jones 7207	<u>1.62/ea.</u>	<u>81.00</u>
66	50	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>1.62/ea.</u>	<u>81.00</u>
67	10	Wilson Jones G7214D Analysis Pads	<u>1.62/ea.</u>	<u>16.20</u>
68	20	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>1.62/ea.</u>	<u>32.40</u>
69	60	Wilson Jones 7513 Analysis Pads	<u>3.18/ea.</u>	<u>190.80</u>
70	5	G7608B Wilson Jones Analysis Pads	<u>1.93/ea.</u>	<u>9.65</u>
71	5	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>1.24/ea.</u>	<u>6.20</u>
72	15	W.J. Columnar Pads #G7205	<u>1.62/ea.</u>	<u>24.30</u>
73	300	Wilson Jones Columnar 10-3 sheets, 9¼ x 11 7/8	<u>6.91/c</u>	<u>20.73</u>
74	600	G10-8 Ledger sheets	<u>6.91/c</u>	<u>41.46</u>
75	35 doz	8½ x 11 Letters size ruled pads, yellow white #59-0250	<u>3.78/dz.</u>	<u>132.30</u>
76 & 77 see next page	36 doz	5 x 8 legal pads - Canary	<u>2.78/dz.</u>	<u>100.08</u>
78	36 doz	5 x 8 legal Pads - White	<u>2.87/dz.</u>	<u>103.32</u>
79	1,000	8½ x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>9.60/c</u>	<u>96.00</u>
80	6 rls.	C R 16 Correction Tape	<u>.65/rl.</u>	<u>3.90</u>
81	5	Paper Spindles - Rogers #2721	<u>.85/ea.</u>	<u>4.25</u>
82	30	Ko-Rec-Type, all colors	<u>.90/ea.</u>	<u>27.00</u>
83	10	Ko-Rec-Type, all errors	<u>.90/ea.</u>	<u>9.00</u>
84	25 lbs.	Misc. Rubber Bands, size 10,14,16,19,32 62, and 84	<u>3.50/lb.</u>	<u>87.50</u>
85	8	Weis #35 file boxes, Sub. Hedges #1035	<u>2.98/ea.</u>	<u>23.84</u>
86	8	#93 BIA Weis #46 Storage boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	<u>3.35/ea.</u>	<u>26.80</u>
87	20	#94 BIA Weis #835 WG, Gray Metal File Boxes, for 3 x 5 cards	<u>5.46/ea.</u>	<u>109.20</u>
88				

89	20	Weis #846 WG. Gray Metal File boxes, for 4 x 6 cards	<u>6.40/ea.</u>	<u>128.00</u>
90	20	#533 - 3 x 5 file boxes 3" deep	<u>2.41/ea.</u>	<u>48.20</u>
91	15	Weis #858 WG, Gray Metal file boxes, for 5 x 8 cards	<u>7.40/ea.</u>	<u>111.00</u>
92	9	Hedges file boxes #1058 #95 BLA	<u>3.73/ea.</u>	<u>33.57</u>
93	10	1210L Pronto file, letter size with metal front drawer type	<u>9.75/ea.</u>	<u>97.50</u>
94	8	1510L Pronto files, legal size with metal front drawer type	<u>11.95/ea.</u>	<u>95.60</u>
95	10	#2 Liberty Storage boxes	<u>2.72/ea.</u>	<u>27.20</u>
96	150	#11 Liberty Storage boxes	<u>3.43/ea.</u>	<u>514.50</u>
97	100	#12 liberty storage boxes	<u>3.76/ea.</u>	<u>376.00</u>
98	25	#15 liberty storage boxes	<u>2.98/ea.</u>	<u>74.50</u>
99	10	#18 liberty storage boxes	<u>2.72/ea.</u>	<u>27.20</u>
100	48	6 x 9 Clipboards, #203	<u>.91/ea.</u>	<u>43.68</u>
101	48	Letter size clipboards	<u>.91/ea.</u>	<u>43.68</u>
102	36	Legal size clipboards	<u>.99/ea.</u>	<u>35.64</u>
103	60,000	#1 paper clips	<u>1.33/m</u>	<u>79.80</u>
104	12 bxs	#1 paper clamps (12 to box)	<u>.49/bx.</u>	<u>5.88</u>
105	2,000	#3 paper clips, 7/8" long	<u>1.60/m</u>	<u>3.20</u>
106	40,000	Jumbo paper clips, 2" long	<u>5.30/m</u>	<u>212.00</u>
107	10 doz.	Magnetic clips with 1 1/4" clamp hunt PE 2026, or equivalent	<u>5.33/dz.</u>	<u>53.30</u>
108	12	Magnetic paper clip holders	<u>1.80/ea.</u>	<u>21.60</u>
109	10	Magnetic clips with 2 1/4" clamp hunt PE 2027 or equivalent	<u>.61/ea.</u>	<u>6.10</u>
76	50 dz.	8 1/2 x 14 Legal ruled pads White and yellow	<u>5.50/dz.</u>	<u>275.00</u>
77	50 dz.	8 1/2 x 11 Legal ruled pads White and yellow	<u>4.97/dz.</u>	<u>248.50</u>

110.	4 doz.	#2 Binder Clip-Clamps	<u>.88/dz.</u>	<u>3.52</u>
111.	2 doz.	#4 Binder Clip-Clamps L.E.B.	<u>1.32/dz.</u>	<u>2.64</u>
112.	2 doz.	#10 Binder Clip-Clamps	<u>3.43/dz.</u>	<u>6.86</u>
113.	25	#1 Stamp Pads, Black & Red	<u>.89/ea.</u>	<u>22.25</u>
114.	10	#2 Stamp Pads, Black & Red	<u>1.29/ea.</u>	<u>12.90</u>
115.	50	1/2" Scotch Tape Dispensers, H-126	<u>.36/ea.</u>	<u>18.00</u>
116	150	3/4" Scotch Tape Dispensers, H-127	<u>.36/ea.</u>	<u>54.00</u>
117.	10	C-20 Tape Dispensers	<u>5.50/ea.</u>	<u>55.00</u>
118.	2 doz.	#100 Pink Pearl Erasers	<u>2.65/dz.</u>	<u>5.30</u>
119.	5 doz.	#7099B AW Faber Erasers Sticks, w/brush Sub. Venus	<u>3.81/dz.</u>	<u>19.05</u>
120.	3 gr.	Pencil Tip Wedge Erasers	<u>5.18/gr.</u>	<u>15.54</u>
121.	2 doz.	#211 Art Gum Erasers	<u>3.81/dz.</u>	<u>7.62</u>
122.	3 doz.	#7077B Erasers	<u>3.81/dz.</u>	<u>11.43</u>
123.	1 doz.	#400 Eberhard Faber Pink Pearl Erasers	<u>3.81/dz.</u>	<u>3.81</u>
124.	1 doz.	#1207 Eberhard Faber Erasers	<u>3.66/dz.</u>	<u>3.66</u>
125.	2000	#4 Round Head Brass Fastners	<u>18.65/M</u>	<u>37.30</u>
126.	20 bxs.	#22 Acco Fastners, 50 per box	<u>1.90/bx.</u>	<u>38.00</u>
127.	5 doz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.62/dz.</u>	<u>8.10</u>
128.	12	Liberty #76, 7 x 9 1/2 metal copy holder	<u>2.63/ea.</u>	<u>31.56</u>
129.	10 boxes	Push Pins Assorted Colors	<u>2.52/bx.</u>	<u>25.20</u>
130.	75	Letter size, desk trays, gray #1600 Eldon	<u>2.66/ea.</u>	<u>199.50</u>
131.	40	Eldon Desk Trays, Legal #1604	<u>5.04/ea.</u>	<u>201.60</u>
132.	10 pkg.	Avery 1/2" dots, white	<u>1.49/pkg.</u>	<u>14.90</u>
133.	10 pkg.	Avery 1/2" dots, colors	<u>1.78/pkg.</u>	<u>17.80</u>
134.	10 pkg.	Avery 3/4" dots, colors	<u>2.16/pkg.</u>	<u>21.60</u>
135.	12 doz.	Smead Spi-Roll labels, cherry, blue & bluff	<u>8.89/dz.</u>	<u>106.68</u>

136.	60 pkg.	Labels, Avery Self-Adhesive, unprinted, S-6432	<u>1.90/pkg.</u>	<u>114.00</u>
137.	50 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	<u>2.99/pkg.</u>	<u>149.50</u>
138.	10	"Cavalier" List-finders, complete	<u>14.40/ea.</u>	<u>144.00</u>
139.	4	List finders refills, "Cavalier" model	<u>3.24/ea.</u>	<u>12.96</u>
140.	15	Bates list finders, "Director" model-complete	<u>9.72/ea.</u>	<u>145.80</u>
141.	4	List Finders refills, "Director" model	<u>3.24/ea.</u>	<u>12.96</u>
142.	3 box	3631 Carter's purple ditto masters, 8 1/2 x 11 Sub. Allied	<u>5.80/bx.</u>	<u>17.40</u>
143.	15 doz.	Felt-tipped markers, pencil type, Estabrook, various colors, sub. Dri-Mark PR & PFR	<u>4.59/dz.</u>	<u>68.85</u>
144.	15 doz.	Hi-Liters assorted colors	<u>5.44/dz.</u>	<u>81.60</u>
145.	12	Sterling Master envelopes, moistened (plastic tube w/sponge)	<u>.64/ea.</u>	<u>7.68</u>
146.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2 & 3	<u>17.07/gr.</u>	<u>682.80</u>
147.	25 doz.	Eagle Veri-Thin pencils, w/erasers, various colors	<u>2.18/dz.</u>	<u>54.50</u>
148.	10 doz.	Eagle Veri-Thin pencils, w/o erasers, various colors	<u>2.18/dz.</u>	<u>21.80</u>
149.	4 doz.	A.W. Faber-Castell drawing pencils 2H & 3H	<u>3.84/dz.</u>	<u>15.36</u>
150.	30 doz.	All-Rite Office Rriters, extra fine line, #522 , #542, colors red, blue & black	<u>2.91/dz.</u>	<u>87.30</u>
151.	30 doz.	S54E med. All Rite pens	<u>2.17/dz.</u>	<u>65.10</u>
152.	6 doz.	#208 Magic Marker - all colors	<u>3.11/dz.</u>	<u>18.66</u>
153.	2 doz.	Universal refills for ball point pens, medium point, blue, black & red	<u>4.32/dz.</u>	<u>8.64</u>
154.	12 doz.	Magic markers wide nib. El Marko	<u>6.22/dz.</u>	<u>74.64</u>
155.	1 grs.	Pentel rolling riter asst. colors #R-100	<u>6.86/dz.</u>	<u>82.32</u>
156.	1 grs.	Wonder Rriters assorted colors	<u>2.48/dz.</u>	<u>29.76</u>
157.	6 doz.	Lindy Medium Pens #460M Assorted Colors	<u>4.58/dz.</u>	<u>27.48</u>
158.	5 tubes	Pentel eraser refills	<u>.38/tu.</u>	<u>1.90</u>

159.	6	Sta-Put pen and anchors - W.T. Rogers	<u>1.61/ea.</u>	<u>9.66</u>
160.	1 doz.	Sta-Put pen refills - W.T. Rogers	<u>.82/ea.</u>	<u>9.84</u>
161.	30 doz.	Bic pens, medium point	<u>2.16/dz.</u>	<u>64.80</u>
162.	30 doz.	Bic pens, fine point	<u>2.88/dz.</u>	<u>86.40</u>
163.	2 doz.	Papermate pens, refillable ball point	<u>9.42/dz.</u>	<u>18.84</u>
164.	60	Pental sharp 5 Eversharps	<u>1.74/ea.</u>	<u>104.40</u>
165.	15 tubes	Pental lead for Sharp 5 pencils	<u>.45/tb.</u>	<u>6.75</u>
166.	2 doz.	Dri-Mark nylon tip pen, various colors	<u>3.29/dz.</u>	<u>6.58</u>
167.	10	Medium priced metal letter openers	<u>.56/ea.</u>	<u>5.60</u>
168.	1 ct.	#2 Dennison gummed reinforcements, 72 boxes to ct.	<u>17.60/ctn.</u>	<u>17.60</u>
169.	12	12" wood ruler, w/double metal edge	<u>.53/ea.</u>	<u>6.36</u>
170.	12	15" wood ruler, w/double metal edge	<u>.66/ea.</u>	<u>7.92</u>
171.	12	18" wood ruler, w/double metal edge	<u>.77/ea.</u>	<u>9.24</u>
172.	10	8" straight scissors, medium prices	<u>2.10/ea.</u>	<u>21.00</u>
173.	50	#30 Acco staplers, #73304	<u>9.68/ea.</u>	<u>484.00</u>
174.	80	Staples for #4 Swingline staplers	<u>.62/bx.</u>	<u>49.60</u>
175.	40 bx	Ace #700 undulated staples	<u>1.72/bx.</u>	<u>68.80</u>
176.	24	#702 Ace Clipper staples	<u>9.72/ea.</u>	<u>233.28</u>
177.	75	Ace standard #600 staple removers	<u>.66/ea.</u>	<u>49.50</u>
178.	10	Pencil sharpener, Boston 1068, self-feed beige color, vacuum base	<u>9.78/ea.</u>	<u>97.80</u>
179.	5	Desk organizers, K3-20HV-GRA	<u>12.77/ea.</u>	<u>63.85</u>
180.	50	Desk organizers, #306	<u>11.34/ea.</u>	<u>567.00</u>
181.	2 rls	#710 Scotch tape, 2" wide x 72 yards	<u>10.20/ea.</u>	<u>20.40</u>
182.	30	#810 mending tape, 1/2" x 1296"	<u>.98/ea.</u>	<u>29.40</u>
183.	30	#810 mending taped 3/4"x300" w/dispenser	<u>.39/ea.</u>	<u>11.70</u>

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184.	144	#810 Mending tape, 3/4 x 1296"	<u>1.30/ea.</u>	<u>187.20</u>
185.	10	#810 mending tape, 3/4" x 2592"	<u>2.27/ea.</u>	<u>22.70</u>
186.	35	#600 Scotch tape, 1/2" x 1296"	<u>.72/ea.</u>	<u>25.20</u>
187.	25	#600 Scotch tape, 3/4" x 1296	<u>.97/ea.</u>	<u>24.25</u>
188.	10	#600 Scotch tape, 3/4" x 2592"	<u>1.52/ea.</u>	<u>15.20</u>
189.	48	#230 Scotch brand drafting tape, 3/4" x 60 yds. rolls	<u>1.53/ea.</u>	<u>73.44</u>
190.	24	#230 Scotch brand drafting tape, 1" x 60 yard rolls	<u>1.90/ea.</u>	<u>45.60</u>
191.	50 ft.	Magnetic tape - 1/2" wide	<u>.28/ft.</u>	<u>14.00</u>
192.	20 rls.	1/2" wide Dymo tape, black, blue, green, & brn.	<u>.78/rl.</u>	<u>15.60</u>
193.	20 rls.	3/8" wide Dymo tape, black, blue, green, & brn.	<u>.96/rl.</u>	<u>19.20</u>
194.	40 rls.	1/2" Dymo tape, assorted colors	<u>1.19/rl.</u>	<u>47.60</u>
195.	6	Engrs. scales & cases (3 sided)	<u>1.55/ea.</u>	<u>9.30</u>
196.	15 bxs.	1/2" clear index tabbing, 5 ft. per box	<u>1.02/bx.</u>	<u>15.30</u>
197.	10 bxs.	1/3" Index tabs, various colors, 5 per box	<u>1.02/bx.</u>	<u>10.20</u>
198.	48	#880, 3/4"x60 yd., filament tape, Scotch brand	<u>2.98/rl.</u>	<u>143.04</u>
199.	6	#18 Polished cotton twine 1/2" balls	<u>1.67/ea.</u>	<u>10.02</u>
200.	6	2 1/2 lb. cones of 20 ply cotton twine	<u>8.86/ea.</u>	<u>53.16</u>
201.	15	19 x 24 Green desk pad blotters	<u>.30/ea.</u>	<u>4.50</u>
202.	50	19 x 24 desk pads, Green 21403	<u>2.54/ea.</u>	<u>127.00</u>
203.	50	19 x 24 Acetate desk pad covers, .0075 thick	<u>.85/ea.</u>	<u>42.50</u>
204.	5	Rubber pads for under typewriters	<u>2.76/ea.</u>	<u>13.80</u>
205.	3	X6-403CR, 1/4" clipper type paper punches	<u>1.03/ea.</u>	<u>3.09</u>
206.	15	Write-O-Folio Jr.	<u>1.76/ea.</u>	<u>26.40</u>
207.	15	Write-O-Folio Legal size	<u>3.18/ea.</u>	<u>47.70</u>
208.	20	Write-O-Folio Letter size	<u>3.00/ea.</u>	<u>60.00</u>
209.	12 doz.	Liquid paper - white	<u>8.35/dz.</u>	<u>100.20</u>

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210.	12 bt.	Liquid paper thinner	<u>.45/ea.</u>	<u>5.40</u>
211.	30 bt.	Liquid Paper - copies only	<u>.79/ea.</u>	<u>23.70</u>
212.	30 bt.	Liquid Paper - in colors	<u>.79/ea.</u>	<u>23.70</u>
213.	15 gal.	Ditto fluid, in 1 gallon jugs	<u>5.10/gal.</u>	<u>76.50</u>
214.	5 doz.	A-59 Bic pens	<u>5.80/dz.</u>	<u>29.00</u>
215.	10	Stamp pads ink, in 1 1/2 oz. bottles, black&red	<u>1.12/ea.</u>	<u>11.20</u>
216.	2 doz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross Evans	<u>10.80/dz.</u>	<u>21.60</u>
217.	5	Empty Pint Jar, w/applicator brush, for Carter's Rubber Cement	<u>3.78/ea.</u>	<u>18.90</u>
218.	10	Carter's Rubber Cement, in 1 gallon containers	<u>13.46/gal.</u>	<u>134.60</u>
219.	6	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>3.13/qt.</u>	<u>18.78</u>
220.	15	Scat typewriter cleaner, 2 oz. bottles	<u>1.05/ea.</u>	<u>15.75</u>
221.	2500	Tag wire, 12" 1000 per bundle	<u>4.26/M</u>	<u>10.65</u>
222.	100	Poster board, 22" x 28" white	<u>.35/ea.</u>	<u>35.00</u>
223.	10 bxs.	Large thumb tacks, #4, 100 per box	<u>.58/bx.</u>	<u>5.80</u>
224.	5 doz.	Map tacks, assorted colors	<u>1.44/bx of 100</u>	<u>.86</u>
225.	100 sets	C1-213-8 Aico Indexes	<u>.90/st.</u>	<u>90.00</u>
226.	30cans	3M desk and office cleaners	<u>1.63/ea.</u>	<u>48.90</u>
227.	2 sets	9" high metal book ends	<u>2.98/st.</u>	<u>5.96</u>
228.	4 sets	5" high metal book ends	<u>1.25/st.</u>	<u>5.00</u>
229.	5	15" waste baskets	<u>3.12/ea.</u>	<u>15.60</u>
230.	5	12 1/4" waste baskets	<u>2.12/ea.</u>	<u>10.60</u>
231.	20	47-812 binders	<u>1.32/ea.</u>	<u>26.40</u>
232.	9	241-40N post binders	<u>10.46/ea.</u>	<u>94.14</u>
233.	3	LV-219-A legal accordion file alphabetized	<u>7.98/ea.</u>	<u>23.94</u>
234.	3	R217A, accordion or expanding files, letter size alphabetized	<u>5.78/ea.</u>	<u>17.34</u>

235.	35	Indexes 504-40M	<u>1.68/st.</u>	<u>58.80</u>
236.	6 grs.	Flash 32 markers	<u>45.60/gr.</u>	<u>273.60</u>
237.	2500	C-35 Roledex cards	<u>7.00/m</u>	<u>17.50</u>
238.	3	3 hole paper punch Y4-33	<u>7.94/ea.</u>	<u>23.82</u>
239.	1 doz.	#1 daters	<u>1.78/ea.</u>	<u>21.36</u>
240.	1 doz.	#2 daters	<u>2.33/ea.</u>	<u>27.96</u>
241.	6 grs.	Flash 30 Markers assorted colors	<u>39.55/gr.</u>	<u>237.30</u>
242.	1000 rls	2 1/4" add machine paper single & white	<u>.27/ea.</u>	<u>270.00</u>
243.	500 rolls	3" add machine paper	<u>.44/ea.</u>	<u>220.00</u>
244.	500 rls	3 7/16" add machine paper	<u>.48/ea.</u>	<u>240.00</u>
245.	1 doz.	#21 Liberty box	<u>33.00/dz.</u>	<u>33.00</u>
246.	50	C-213 alpha. index	<u>1.89/st.</u>	<u>94.50</u>
247.	8 bxs.	#42 oxford plastic tabs	<u>2.08/bx.</u>	<u>16.64</u>
248.	10 grs.	Pilot fine line SWPP	<u>74.60/gr.</u>	<u>746.00</u>
249.	50	Budd Cassette tapes 60 min.	<u>1.51/ea.</u>	<u>75.50</u>
250.	50	Budd cassette tapes 90 min.	<u>2.01/ea.</u>	<u>100.50</u>
251.	1500	#12 manila envelopes	<u>15.06/bx of 500</u>	<u>45.18</u>
252.	2500	#5-G manila tags	<u>11.11/m</u>	<u>27.78</u>
253.	1 1/2 grs	Hard Head Flair	<u>7.00/dz.</u>	<u>126.00</u>
254.	1 1/2 grs	Quick sliver Flair	<u>7.80/dz.</u>	<u>140.40</u>
255.	1 1/2 grs	Ultra Fine Flair	<u>7.00/dz.</u>	<u>126.00</u>
256.	2500	2 1/4" x 4" Roll-O-Dex cards	<u>.584/m</u>	<u>14.60</u>
257.	2500	Nat #14-280 Filler Paper	<u>1.56/c</u>	<u>39.00</u>
258.	1 1/2 grs	FF3 Folder Labels all colors	<u>1.49/ea.</u>	<u>321.84</u>
259.	1 1/2 grs	RLL-3 roll labels all colors	<u>1.49/ea.</u>	<u>321.84</u>
260.	20 bxs	59-106 index tab.	<u>.74/bx.</u>	<u>14.80</u>
261.	15 bxs	677-40 buff ledger sheets	<u>12.00/bx.</u>	<u>180.00</u>
262.	2 grs	496 yellow Daxon Lumber crayon	<u>49.25/gr.</u>	<u>98.50</u>
263.	500 shts	G10-6 ledger sheets	<u>6.91/c</u>	<u>34.55</u>

Total 21033.70

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CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc., to Attn. of Aaron M. Gluck

DEPARTMENT OF PURCHASES

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services
or Division

One Main Street

Address Fort Wayne IN 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids July 16, 1981 at 11 a.m.Page 1 of 15Ref. No. 607Date 7/1/81Date wanted 7/16/81

Fund
Appropriation No. _____

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14603. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.
TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES AS PER ATTACHED JULY 31, 1981 thru JULY 31, 1982		
		SUPPLIES TO BE SHIPPED ONLY OPEN ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES. (SUBSTITUTIONS OF EQUAL QUALITY MAY BE QUOTED IN LIEU OF BRANDS SPECIFIED)		
		VENDORS MUST BE ABLE TO SUPPLY FROM STOCK. IF REQUESTS CANNOT BE FILLED WITHIN SEVEN (7) DAYS, THEN APPROVAL WILL BE REQUIRED FOR EXTENDED DELIVERY.		
		THE AWARD OF THIS BID MAY BE MADE ON EITHER AN ITEM BY ITEM OR ON AN OVERALL BASIS, AS WE DETERMINE THE MOST BENEFICIAL TO THE CITY.		
		AFFIRMATIVE ACTION: ON FILE <input checked="" type="checkbox"/> ATTACHED: <input type="checkbox"/>		

Bid Bond required ☐ YES ☒ 5% Performance Bond ☐ YES ☒
See Instruction Item No. 11 on reverse side hereof.
Terms _____% cash discount if paid within _____ days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____ days from receipt of order.

IMPORTANT ☒

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Shrex of Fort Wayne

Name of Company
For Shrex of Fort Wayne

Address 323 East Berry StreetCity Fort WayneDate 7-16-81

ITEM	Est. QTY.	DESCRIPTION	UNIT PRICE	EST TOTAL
1	400	Accopress Binders, 11 x 8½, side openings BFS 2507	<u>.75 ea</u>	<u>300.00</u>
2	50	Accopress Binders, 11 x 8½, end opening BFS 1704	<u>.95 ea</u>	<u>47.50</u>
3	40	Accopress Binders, legal size, end opening red, with 3" capacity	<u>1.20 ea</u>	<u>48.00</u>
4	200	Wilson Jones 14-14 lin Nylon Prong Binders, 14 7/8 x 11 sheet	<u>1.95 ea</u>	<u>390.00</u>
5	20	W.J. 364-34 NBL Ring Binder	<u>3.07 ea</u>	<u>61.40</u>
6	5	National 63-161, 9½ x 6 Binders Sub W.J. 364-12B	<u>2.05 ea</u>	<u>10.25</u>
7	5	National 64-261, 9½ x 6 Three Ring Binders, Sub. Rogers 3329-12	<u>5.60 ea</u>	<u>28.00</u>
8	40	National 87-784 Bladk, Hard Covers Three-ring Binders 3" Rings	<u>12.50 ea</u>	<u>500.00</u>
9	5	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40	<u>9.95 ea</u>	<u>49.75</u>
10	5	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring	<u>DISCONTINUED</u>	
11	5	Rogers 1344-14L, 11 x 8½ 1" Ring binders	<u>11.25 ea</u>	<u>56.25</u>
12	5	Rogers 1349-44, three hole, black hard cover Bin ders 2" Rings	<u>7.25 ea</u>	<u>36.25</u>
13	2	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>15.50 ea</u>	<u>31.00</u>
14	5	National Account Books, 57-331, or Borum and Pease 67-1/8, 150 pages	<u>11.25 ea</u>	<u>56.25</u>
15	50	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.66 ea</u>	<u>33.00</u>
16	200	Steno Notebooks, 36-746, Sub Wilson Jones 1115w	<u>.59 ea</u>	<u>118.00</u>
17	10 Bx	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton 225	<u>4.25 ea</u>	<u>42.50</u>
18	500	Slider Back Report Covers - Clear	<u>9.95 /100</u>	<u>49.75</u>
	500	Slider Backs - Colors	<u>6.50 /100</u>	<u>32.50</u>

19	250	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>.32 ea</u>	<u>80.00</u>
20	1250	#4125 Duo-Tang covers, green, gray, red light blue, and dark blue	<u>.23 ea</u>	<u>287.50</u>
21	12	Drawer Frames 8½ x 11	<u>2.75 ea</u>	<u>33.00</u>
22	12	Drawer frames 8½ x 14	<u>3.10 ea</u>	<u>37.20</u>
23	10,000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>52.95/1000</u>	<u>529.50</u>
24	25	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>6.95/100</u>	<u>1.74</u>
25	25	Pendaflex Folders 8½ x 11 Hanging	<u>6.50/25</u>	<u>6.50</u>
26	25	Pendaflex folders 8½ x 14 Hanging	<u>7.50/25</u>	<u>7.50</u>
27	500	1524E Redrope vertical file pockets	<u>.69 ea</u>	<u>345.00</u>
28	500	1526E Redrope vertical file pockets	<u>.79 ea</u>	<u>395.00</u>
29	1,000	1514C, Legal size Pronto file pockets	<u>.57 ea</u>	<u>570.00</u>
30	200	#1516C, Legal size Pronto file pockets	<u>.70 ea</u>	<u>140.00</u>
31	25	#1536G Redrope legal size file pockets with 5½' expansion	<u>.95 ea</u>	<u>23.75</u>
32	150	1534G File pockets	<u>.82 ea</u>	<u>123.00</u>
33	200	Smead #1075G Expanding Wallets	<u>1.25 ea</u>	<u>250.00</u>
34	10	Webster Collegiate 7th Edition Dictionary	<u>10.25 ea</u>	<u>102.50</u>
35	2,500	Sub. 20, size 2-7/16 x 4-5/16 Manila Coin envelopes, with end flap	<u>13.35/1000</u>	<u>33.38</u>
36	50	Sub. 28, 9 x 12 White Catalogue Envelope	<u>.07 ea</u>	<u>3.50</u>
37	500	Sub. 32, 7½ x 10½, glazed kraft klap envelopes	<u>7.75/100</u>	<u>38.75</u>
38	2,000	Sub. 32, 10 x 13 Glazed kraft klap envelopes	<u>10.25/100</u>	<u>205.00</u>
39	500	Sub. 32, 11½ x 14½ Glazed kraft klap envelopes	<u>13.25/100</u>	<u>66.25</u>
40	500	Sub. 32, 12 x 15½ Glazed kraft klap envelopes	<u>14.25/100</u>	<u>71.25</u>
41	1,000	Sub. 32, 6 x 9 Glazed kraft klap envelopes	<u>6.25/100</u>	<u>62.50</u>

42	500	Sub. 32, 10 x 15 glazed brown kraft envelopes without clasp, gummed end flap	<u>NO</u>	<u>QUOTE</u>
43	250	9½ x 14½ Manila envelopes with clasp	<u>12.50/100</u>	<u>31.25</u>
44	600	10 x 15 Manila envelopes with clasp	<u>12.75/100</u>	<u>76.50</u>
45	8,000	9 x 12 brown clasp envelopes	<u>9.10/100</u>	<u>728.00</u>
46	20 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed.	<u>9.25/set</u>	<u>185.00</u>
47	20 sets	Smead 2151-25 Alphabetized green pressboard file dividers, legal size, Sub. Barkley 215-25-1	<u>10.95/set</u>	<u>219.00</u>
48	5 sets	Smead 515-25, 3 x 5 Alphabetical card guides, sub Barkley 575-25	<u>1.35/set</u>	<u>6.75</u>
49	5 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1	<u>5.75/set</u>	<u>28.75</u>
50	10 sets	Smead 625-25, 4 x 6 Buff guides, Alphabetical, Sub. Barkley 675-25	<u>1.15/set</u>	<u>11.50</u>
51	5 Bxs	1/5 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>2.15 Bx</u>	<u>10.75</u>
52	5 Bxs	5 Bxs 1/3 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573	<u>2.15 Bx</u>	<u>10.75</u>
53	5 Bxs.	1/3 cut, 4 x 6 card guides, plain blank tab buff, 100 per box, Sub. Barkley 673	<u>3.30 Bx</u>	<u>16.50</u>
54	5 Bxs.	1/5 cut, 4 x 6 card guides, plain blank tab buff, 100 per box	<u>3.30 Bx</u>	<u>16.50</u>
55	5 Bxs.	Smead 6151-25, Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>6.30/set</u>	<u>31.50</u>
56	5 Bxs.	1/3 cut, 5 x 8 card guides, plain blank tab, buff 100 per box, Sub. Barkley 873	<u>4.70/set</u>	<u>23.50</u>
57	30 sets	4 x 6 Plastic tabbed card guides, buff Alphabetical	<u>2.11/set</u>	<u>63.30</u>
58	30 sets	5 x 8 Plastic tabbed card guides, buff, Alphabetical	<u>2.44/set</u>	<u>73.20</u>
59	50 sets	3 x 5 Plastic tab alphabetical card guides	<u>1.56/set</u>	<u>78.00</u>
60	10 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1 8151-25	<u>6.85/set</u>	<u>68.50</u>
61	3,500	3 x 5 White ruled cards, #110 Index	<u>4.20/1000</u>	<u>14.70</u>
62	1,500	4 x 6 White ruled cards #110 Index	<u>6.35/1000</u>	<u>9.53</u>

63	5,000	5 x 8 White ruled cards, #110 Index	<u>9.60/1000</u>	<u>48.00</u>
64	2,500	8 1/2 x 11 National 14-281 White faint ruled, three ring filler paper	<u>1.84/100</u>	<u>46.00</u>
65	50	National 45-604 Analysis Pads, Sub. Wilson Jones 7207	<u>1.85 ea</u>	<u>92.50</u>
66	50	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>1.85 ea</u>	<u>92.50</u>
67	10	Wilson Jones G7214D Analysis Pads	<u>1.85 ea</u>	<u>18.50</u>
68	20	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>1.85 ea</u>	<u>37.00</u>
69	60	Wilson Jones 7513 Analysis Pads	<u>3.72 ea</u>	<u>223.20</u>
70	5	G7608B Wilson Jones Analysis Pads	<u>2.25 ea</u>	<u>11.25</u>
71	5	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>1.46 ea</u>	<u>7.30</u>
72	15	W.J. Columnar Pads #G7205	<u>1.90 ea</u>	<u>28.50</u>
73	300	Wilson Jones Columnar 10-3 sheets, 9 1/4 x 11 7/8	<u>7.65/100</u>	<u>22.95</u>
74	600	G10-8 Ledger sheets	<u>7.65/100</u>	<u>45.90</u>
75	35 doz	8 1/2 x 11 Letters size ruled pads, yellow white #59-0250	<u>4.41 doz</u>	<u>154.35</u>
78	36 doz	5 x 8 legal pads - Canary	<u>3.25 doz</u>	<u>117.00</u>
79	36 doz	5 x 8 legal Pads - White	<u>3.25 doz</u>	<u>117.00</u>
80	1,000	8 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>7.90/1000</u>	<u>79.00</u>
81	6 rls.	C R 16 Correction Tape	<u>.60 re.</u>	<u>3.60</u>
82	5	Paper Spindles	<u>.90 ea</u>	<u>4.50</u>
83	30	Ko-Rec-Type, all colors	<u>.99 gfr</u>	<u>29.70</u>
84	10	Ko-Rec-Type, all errors	<u>.99 gfr</u>	<u>9.90</u>
85	25 lbs.	Misc. Rubber Bands, size 10,14,16,19,32 62, and 84	<u>2.50 lb</u>	<u>62.50</u>
86	8	Weis #35 file boxes, Sub. Hedges #1035	<u>3.75 ea</u>	<u>30.00</u>
87	8	Weis #46 Storage boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	<u>3.99 ea</u>	<u>31.92</u>
88	20	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 cards	<u>6.30 ea</u>	<u>126.00</u>

89	20	Weis #846 WG. Gray Metal File boxes, for 4 x 6 cards	<u>7.05 ea</u>	<u>141.00</u>
90	20	#533 - 3 x 5 file boxes 3" deep	<u>2.89 ea</u>	<u>57.80</u>
91	15	Weis #858 WG, Gray Metal file boxes, for 5 x 8 cards	<u>7.85 ea</u>	<u>117.75</u>
92	9	Hedges file boxes #1058	<u>4.75 ea</u>	<u>42.75</u>
93	10	1210L Pronto file, letter size with metal front drawer type	<u>10.79 ea</u>	<u>107.90</u>
94	8	1510L Pronto files, legal size with metal front drawer type	<u>12.95 ea</u>	<u>103.60</u>
95	10	#2 Liberty Storage boxes	<u>2.70 ea</u>	<u>27.00</u>
96	150	#11 Liberty Storage boxes	<u>3.40 ea</u>	<u>510.00</u>
97	100	#12 liberty storage boxes	<u>3.72 ea</u>	<u>372.00</u>
98	25	#15 liberty storage boxes	<u>2.95 ea</u>	<u>73.75</u>
99	10	#18 liberty storage boxes	<u>2.70 ea</u>	<u>27.00</u>
100	48	6 x 9 Clipboards, #203	<u>1.15 ea</u>	<u>55.20</u>
101	48	Letter size clipboards	<u>1.19 ea</u>	<u>57.12</u>
102	36	Legal size clipboards	<u>1.25 ea</u>	<u>45.00</u>
103	60,000	#1 paper clips	<u>1.70/1000</u>	<u>102.00</u>
104	12 bxs	#1 paper clamps (12 to box)	<u>.59 bx</u>	<u>7.08</u>
105	2,000	#3 paper clips, 7/8" long	<u>1.70/1000</u>	<u>3.40</u>
106	40,000	Jumbo paper clips, 2" long	<u>5.75/1000</u>	<u>230.00</u>
107	10 doz.	Magnetic clips with 1 1/4" clamp hunt Pe 2026, or equivalent	<u>5.40 doz</u>	<u>54.00</u>
108	12	Magnetic paper clip holders	<u>1.25 ea</u>	<u>15.00</u>
109	10	Magnetic clips with 2 1/4" clamp hunt PE 2027 or equivalent	<u>6.2 ea</u>	<u>6.20</u>

110.	4 doz.	#2 Binder Clip-Clamps	<u>95</u> ^{DZ}	<u>3.80</u>
111.	2 doz.	#4 Binder Clip-Clamps L.E.B.	<u>1.46</u> ^{DZ}	<u>2.92</u>
112.	2 doz.	#10 Binder Clip-Clamps	<u>3.57</u> ^{DZ}	<u>7.14</u>
113.	25	#1 Stamp Pads, Black & Red	<u>1.10</u> ^{ea}	<u>27.50</u>
114.	10	#2 Stamp Pads, Black & Red	<u>1.50</u> ^{ea}	<u>15.00</u>
115.	50	1/2" Scotch Tape Dispensers, H-126	<u>.42</u> ^{ea}	<u>21.00</u>
116.	150	3/4" Scotch Tape Dispensers, H-127	<u>.42</u> ^{ea}	<u>63.00</u>
117.	10	C-20 Tape Dispensers	DISCONTINUED	
118.	2 doz.	#100 Pink Pearl Erasers	<u>2.45</u> ^{DZ}	<u>4.90</u>
119.	5 doz.	#7099B AW Faber Erasers Sticks, w/brush Sub. Venus	<u>3.00</u> ^{DZ}	<u>15.00</u>
120.	3 gr.	Pencil Tip Wedge Erasers	<u>5.25</u> ^{gr.}	<u>15.75</u>
121.	2 doz.	#211 Art Gum Erasers	<u>3.25</u> ^{DZ}	<u>6.50</u>
122.	3 doz.	#7077B Erasers	<u>3.25</u> ^{DZ}	<u>9.75</u>
123.	1 doz.	#400 Eberhard Faber Pink Pearl Erasers	<u>4.65</u> ^{DZ}	<u>4.65</u>
124.	1 doz.	#1207 Eberhard Faber Erasers	<u>4.50</u> ^{DZ}	<u>4.50</u>
125.	2000	#4 Round Head Brass Fastners	<u>13.46</u> ^{/1000}	<u>26.92</u>
126.	20 bxs.	#22 Acco Fastners, 50 per box	<u>2.10</u> ^{Bx}	<u>42.00</u>
127.	5 doz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.35</u> ^{DZ}	<u>6.75</u>
128.	12	Liberty #76, 7 x 9 1/2 metal copy holder	<u>2.50</u> ^{ea}	<u>30.00</u>
129.	10 boxes	Push Pins Assorted Colors	<u>.39</u> ^{Bx}	<u>3.90</u>
130.	75	Letter size, desk trays, gray #1600 Eldon	<u>2.72</u> ^{ea}	<u>204.00</u>
131.	40	Eldon Desk Trays, Legal #1604	<u>5.24</u> ^{ea}	<u>209.60</u>
132.	10 pkg.	Avery 1/2" dots, white	<u>1.75</u> ^{pk}	<u>17.50</u>
133.	10 pkg.	Avery 1/2" dots, colors	<u>1.90</u> ^{pk}	<u>19.00</u>
134.	10 pkg.	Avery 3/4" dots, colors	<u>2.00</u> ^{pk}	<u>20.00</u>
135.	12 doz.	Smead Spi-Roll labels, cherry, blue & bluff	<u>.78</u> ^{ea}	<u>112.32</u>

136.	60 pkg.	Labels, Avery Self-Adhesive, unprinted, S-6432	<u>1.70</u> pk	<u>102.00</u>
137.	50 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	<u>2.30</u> pk	<u>115.00</u>
138.	10	"Cavalier" List-finders, complete	<u>14.25</u> ea	<u>142.50</u>
139.	4	List finders refills, "Cavalier" model	<u>3.35</u> ea	<u>13.40</u>
140.	15	Bates list finders, "Director" model-complete	<u>10.25</u> ea	<u>153.75</u>
141.	4	List Finders refills, "Director" model	<u>3.35</u> ea	<u>13.40</u>
142.	3 box	3631 Carter's purple ditto masters, 8 1/2 x 11 Sub. Allied	<u>9.25</u> bx	<u>27.75</u>
143.	15 doz.	Felt-tipped markers, pencil type, Estabrook, various colors, sub. Dri-Mark PR & PFR	DISCONTINUED	
144.	15 doz.	Hi-Liters assorted colors	<u>5.50</u> dz	<u>82.50</u>
145.	12	Sterling Master envelopes, moistened (plastic tube w/sponge)	<u>.32</u> ea	<u>3.84</u>
146.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2 & 3	<u>16.60</u> gr	<u>664.00</u>
147.	25 doz.	Eagle Veri-Thin pencils, w/erasers, various colors	<u>2.15</u> dz	<u>53.75</u>
148.	10 doz.	Eagle Veri-Thin pencils, w/o erasers, various colors	<u>2.15</u> dz	<u>21.50</u>
149.	4 doz.	A.W. Faber-Castell drawing pencils 2H & 3H	<u>4.50</u> dz	<u>18.00</u>
150.	30 doz.	All-Rite Office Rriters, extra fine line, #522 , #542, colors red, blue & black	<u>3.17</u> dz	<u>95.10</u>
151.	30 doz.	S54E med. All Rite pens	<u>2.45</u> dz	<u>73.50</u>
152.	6 doz.	#208 Magic Marker - all colors	<u>3.65</u> dz	<u>21.90</u>
153.	2 doz.	Universal refills for ball point pens, medium point, blue, black & red	<u>4.95</u> dz	<u>9.90</u>
154.	12 doz.	Magic markers wide nib. El Marko	<u>6.99</u> dz	<u>83.88</u>
155.	1 grs.	Pentel rolling riter asst. colors #R-100	<u>6.99</u> dz	<u>83.88</u>
156.	1 grs.	Wonder Rriters assorted colors	<u>3.95</u> dz	<u>47.40</u>
157.	6 doz.	Lindy Medium Pens #460M Assorted Colors	<u>5.30</u> dz	<u>31.80</u>
158.	5 tubes	Pentel eraser refills	<u>.44</u> ea	<u>2.20</u>

159.	.5	Sta-Put pen and anchors - W.T. Rogers	<u>1.85 ea</u>	<u>11.10</u>
160.	1 doz.	Sta-Put pen refills - W.T. Rogers	<u>.92 ea</u>	<u>11.04</u>
161.	30 doz.	Bic pens, medium point	<u>1.30 doz</u>	<u>39.00</u>
162.	30 doz.	Bic pens, fine point	<u>1.30 doz</u>	<u>39.00</u>
163.	2 doz.	Papermate pens, refillable ball point	<u>9.60 doz</u>	<u>19.20</u>
164.	60.	Pental sharp 5 Eversharps	<u>1.58 ea</u>	<u>94.80</u>
165.	15 tubes	Pental lead for Sharp 5 pencils	<u>.49 ea</u>	<u>7.35</u>
166.	2 doz.	Dri-Mark nylon tip pen, various colors	<u>4.75 doz</u>	<u>9.50</u>
167.	10	Medium priced metal letter openers	<u>.55 ea</u>	<u>5.50</u>
168.	1 ct.	#2 Dennison gummed reinforcements, 72 boxes to ct.	<u>28.50 ct</u>	<u>28.50</u>
169.	12	12" wood ruler, w/double metal edge	<u>.55 ea</u>	<u>6.60</u>
170.	12	15" wood ruler, w/double metal edge	<u>.60 ea</u>	<u>7.20</u>
171.	12	18" wood ruler, w/double metal edge	<u>.70 ea</u>	<u>8.40</u>
172.	10	8" straight scissors, medium prices	<u>2.10 ea</u>	<u>21.00</u>
173.	50	#30 Acco staplers, #73304	<u>8.75 ea</u>	<u>437.50</u>
174.	80	Staples for #4 Swingline staplers	<u>.69 Bx</u>	<u>55.20</u>
175.	40 bx	Ace #700 undulated staples	<u>1.65 Bx</u>	<u>66.00</u>
176.	24	#702 Ace Clipper staples	<u>9.00 ea</u>	<u>216.00</u>
177.	75	Ace standard #600 staple removers	<u>.69 ea</u>	<u>51.75</u>
178.	10	Pencil sharpener, Boston 1068, self-feed beige color, vacuum base	<u>8.50 ea</u>	<u>85.00</u>
179.	5	Desk organizers, K3-20HV-GRA	<u>14.15 ea</u>	<u>70.75</u>
180.	50	Desk organizers, #306	<u>10.95 ea</u>	<u>537.50</u>
181.	2 rls	#710 Scotch tape, 2" wide x 72 yards	<u>11.50 rle</u>	<u>23.00</u>
182.	30	#810 mending tape, 1/2" x 1296"	<u>.99 ea</u>	<u>29.70</u>
183.	30	#810 mending taped 3/4"x300" w/dispenser	<u>.53 ea</u>	<u>15.90</u>

184.	144	#810 Mending tape, 3/4 x 1296"	<u>1.31 ea</u>	<u>188.64</u>
185.	10	#810 mending tape, 3/4" x 2592"	<u>2.15 ea</u>	<u>21.50</u>
186.	35	#600 Scotch tape, 1/2" x 1296"	<u>.73 ea</u>	<u>25.55</u>
187.	25	#600 Scotch tape, 3/4" x 1296	<u>.95 ea</u>	<u>23.75</u>
188.	10	#600 Scotch tape, 3/4" x 2592"	<u>1.49 ea</u>	<u>14.90</u>
189.	48	#230 Scotch brand drafting tape, 3/4" x 60 yds. rolls	<u>1.75 ea</u>	<u>84.00</u>
190.	24	#230 Scotch brand drafting tape, 1" x 60 yard rolls	<u>2.20 ea</u>	<u>52.80</u>
191.	50 ft.	Magnetic tape - 1/2" wide	<u>.35 ft</u>	<u>17.50</u>
192.	20 rls.	1/2" wide Dymo tape, black, blue, green, & brn.	<u>.70 ea</u>	<u>14.00</u>
193.	20 rls.	3/8" wide Dymo tape, black, blue, green, & brn.	<u>.82 ea</u>	<u>16.40</u>
194.	40 rls.	1/2" Dymo tape, assorted colors	<u>.99 ea</u>	<u>39.60</u>
195.	6	Engrs. scales & cases (3 sided)	<u>2.25 ea</u>	<u>13.50</u>
196.	15 bxs.	1/2" clear index tabbing, 5 ft. per box	<u>.77 bx</u>	<u>11.55</u>
197.	10 bxs.	1/3" Index tabs, various colors, 5 per box	<u>.77 bx</u>	<u>7.70</u>
198.	48	#880, 3/4"x60 yd., filament tape, Scotch brand	<u>2.75 ea</u>	<u>132.00</u>
199.	6	#18 Polished cotton twine 1/2" balls	<u>1.98 ea</u>	<u>11.88</u>
200.	6	2 1/2 lb. cones of 20 ply cotton twine	<u>NO QUOTE</u>	
201.	15	19 x 24 Green desk pad blotters	<u>.25 ea</u>	<u>3.75</u>
202.	50	19 x 24 desk pads, Green 21403	<u>3.70 ea</u>	<u>185.00</u>
203.	50	19 x 24 Acetate desk pad covers, .0075 thick	<u>1.07 ea</u>	<u>53.50</u>
204.	5	Rubber pads for under typewriters	<u>2.81 ea</u>	<u>14.05</u>
205.	3	X6-403CR, 1/4" clipper type paper punches	<u>1.20 ea</u>	<u>3.60</u>
206.	15	Write-O-Folio Jr.	<u>2.95 ea</u>	<u>44.25</u>
207.	15	Write-O-Folio Legal size	<u>4.50 ea</u>	<u>67.50</u>
208.	20	Write-O-Folio Letter size	<u>3.75 ea</u>	<u>75.00</u>
209.	12 doz.	Liquid paper - white	<u>.75 ea</u>	<u>108.00</u>

210.	12 bt.	Liquid paper thinner	<u>.45 ea</u>	<u>5.40</u>
211.	30 bt.	Liquid Paper - copies only	<u>.85 ea</u>	<u>25.50</u>
212.	30 bt.	Liquid Paper - in colors	<u>.85 ea</u>	<u>25.50</u>
213.	15 gal.	Ditto fluid, in 1 gallon jugs	<u>4.57 gal</u>	<u>68.55</u>
214.	5 doz.	A-59 Bic pens	<u>6.15 doz.</u>	<u>30.75</u>
215.	10	Stamp pads ink, in 1 1/2 oz. bottles, black&red	<u>1.10 ea</u>	<u>11.00</u>
216.	2 doz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross Evans	<u>.85 ea</u>	<u>20.40</u>
217.	5	Empty Pint Jar, w/applicator brush, for Carter's Rubber Cement	<u>3.25 ea</u>	<u>16.25</u>
218.	10	Carter's Rubber Cement, in 1 gallon containers	<u>12.75 ea</u>	<u>127.50</u>
219.	6	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>2.95 ea</u>	<u>17.70</u>
220.	15	Scat typewriter cleaner, 2 oz. bottles	<u>1.15 ea</u>	<u>17.25</u>
221.	2500	Tag wire, 12" 1000 per bundle	<u>3.95/1000</u>	<u>9.88</u>
222.	100	Poster board, 22" x 28" white	<u>.45 ea</u>	<u>45.00</u>
223.	10 bxs.	Large thumb tacks, #4, 100 per box	<u>.56/100</u>	<u>5.60</u>
224.	5 doz.	Map tacks, assorted colors	<u>.15 doz</u>	<u>.75</u>
225.	100 sets	CI-213-8 Aico Indexes	<u>.96 set</u>	<u>96.00</u>
226.	30 cans	3M desk and office cleaners	<u>1.98 ea</u>	<u>59.40</u>
227.	2 sets	9" high metal book ends	<u>3.45 set</u>	<u>6.90</u>
228.	4 sets	5" high metal book ends	<u>1.48 set</u>	<u>5.92</u>
229.	5	15" waste baskets	<u>3.39 ea</u>	<u>16.95</u>
230.	5	12 1/4" waste baskets	<u>2.30 ea</u>	<u>11.50</u>
231.	20	47-812 binders	<u>1.44 ea</u>	<u>28.80</u>
232.	9	241-40N post binders	<u>9.95 ea</u>	<u>89.55</u>
233.	3	LV-219-A legal accordion file alphabetized	<u>7.50 ea</u>	<u>22.50</u>
234.	3	R217A, accordion or expaning files, letter size alphabetized	<u>5.60 ea</u>	<u>16.80</u>

235.	35	Indexes 504-40M	<u>1.95</u> set	<u>68.25</u>
236.	6 grs.	Flash 32 markers	<u>4.25</u> dz	<u>306.00</u>
237.	2500	C-35 Roledex cards	<u>7.15</u> /1000	<u>17.88</u>
238.	3	3 hole paper punch Y4-33	<u>9.20</u> ea	<u>27.60</u>
239.	1 doz.	#1 daters	<u>1.68</u> ea	<u>20.16</u>
240.	1 doz.	#2 daters	<u>2.13</u> ea	<u>25.56</u>
241.	6 grs.	Flash 30 Markers assorted colors	<u>3.75</u> dz	<u>270.00</u>
242.	1000 rls	2 1/4" add machine paper single & white	<u>26.00</u> /100	<u>260.00</u>
243.	500 rolls	3" add machine paper	<u>45.50</u> /100	<u>227.50</u>
244.	500 rls	3 7/16" add machine paper	<u>53.13</u> /100	<u>265.65</u>
245.	1 doz.	#21 Liberty box	<u>2.72</u> ea	<u>32.64</u>
246.	50	C-213 alpha. index	<u>1.99</u> set	<u>99.50</u>
247.	8 bxs.	#42 oxford plastic tabs	<u>1.75</u> Bx	<u>14.00</u>
248.	10 grs.	Pilot fine line SWPP	<u>6.72</u> gr.	<u>677.20</u>
249.	50	Budd Cassette tapes 60 min.	<u>1.47</u> ea	<u>73.50</u>
250.	50	Budd cassette tapes 90 min.	<u>1.95</u> ea	<u>97.50</u>
251.	1500	#12 manila envelopes	<u>19.25</u> /500	<u>57.75</u>
252.	2500	#5-G manila tags	<u>12.41</u> /1000	<u>31.03</u>
253.	1 1/2 grs	Hard Head Flair	<u>7.69</u> dz	<u>138.42</u>
254.	1 1/2 grs	Quick sliver Flair	<u>8.63</u> dz	<u>155.34</u>
255.	1 1/2 grs	Ultra Fine Flair	<u>7.68</u> dz	<u>138.24</u>
256.	2500	2 1/4" x 4" Roll-O-Dex cards	<u>5.95</u> /1000	<u>14.88</u>
257.	2500	Nat #14-280 Filler Paper	<u>1.84</u> /100	<u>46.00</u>
258.	1 1/2 grs	FF3 Folder Labels all colors	<u>1.35</u> Bx	<u>291.60</u>
259.	1 1/2 grs	RLL-5 roll labels all colors	<u>1.35</u> ea	<u>291.60</u>
260.	20 bxs	59-106 index tab.	<u>1.10</u> Bx	<u>22.00</u>
261.	15 bxs	677-40 buff ledger sheets	<u>13.95</u> Bx	<u>209.25</u>
262.	2 grs	496 yellow Daxon Lumber crayon	<u>50.75</u> gr.	<u>101.50</u>
263.	500 shts	G10-6 ledger sheets	<u>7.65</u> /100	<u>38.25</u>

PLEASE ADD THE FOLLOWING ITEMS TO BID NUMBER 607
THERE WERE LEFT OFF BY MISTAKE.

		UNIT	TOTAL
76.	50 doz.	8-1/2 x 14 legal ruled pads, yellow, white	2.45 5.65 <small>or</small> 282.50
77.	50 doz.	8-1/2 x 11 legal ruled pads, yellow, white #59-1280	5.00 <small>or</small> 250.00

total bid

21,814.73

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
ROOM 940 CITY-COUNTY BLDG.
ONE MAIN ST.
FORT WAYNE INDIANA 46802

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 15

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn of Aaron M. Gluck

DEPARTMENT OF PURCHASES

Ref. No. 607

Date 7/1/81

Date wanted 7/16/81

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services

or Division

One Main Street

Address Fort Wayne IN 46802

Fund

Appropriation No.

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids July 16, 1981 at 11 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34681. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES AS PER ATTACHED		
		JULY 31, 1981 thru JULY 31, 1982		
		SUPPLIES TO BE SHIPPED ONLY OPEN ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES.		
		(SUBSTITUTIONS OF EQUAL QUALITY MAY BE QUOTED IN LIEU OF BRANDS SPECIFIED)		
		VENDORS MUST BE ABLE TO SUPPLY FROM STOCK. IF REQUESTS CANNOT BE FILLED WITHIN SEVEN (7) DAYS, THEN APPROVAL WILL BE REQUIRED FOR EXTENDED DELIVERY.		
		THE AWARD OF THIS BID MAY BE MADE ON EITHER AN ITEM BY ITEM OR ON AN OVERALL BASIS, AS WE DETERMINE THE MOST BENEFICIAL TO THE CITY.		
		AFFIRMATIVE ACTION: ON FILE ATTACHED:		

Bid Bond required ☐ ~~YES~~ 5% Performance Bond ☐ ~~YES~~ YES

See Instruction Item No. 16 on reverse side hereof.

Terms 1 % cash discount if paid within 7 days from delivery and acceptance of goods or completion of services.

Net 20

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within 14 days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Westvaco USEnvelope Div Indpls Plt

Name of Company

For Stephen P Degenhardt Title Plant Mgr.

Address P.O. Box 1166

City Indpls In Date 7/13/81

cc Benner

19	250	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	NO QUOTE	
20	1250	#1258 Duo-Tang covers, green, gray, red light blue, and dark blue		
21	12	Drawer Frames 8½ x 11		
22	12	Drawer frames 8½ x 14		
23	10,000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila		
24	25	Legal size file folders, 1/3, 1/5, or straight cut, Manila		
25	25	Pendaflex Folders 8½ x 14 Hanging		
26	25	Pendaflex folders 8½ x 14 Hanging		
27	500	1524E Redrope vertical file pockets		
28	500	1526E Redrope vertical file pockets		
29	1,000	1514C, Legal size Pronto file pockets		
30	200	#1516C, Legal size Pronto file pockets		
31	25	#1536G Redrope legal size file pockets with 5½' expansion		
32	150	1534G File pockets		
33	200	Smead #1075G Expanding Wallets		
34	10	Webster Collegiate 7th Edition Dictionary	NO QUOTE	
35	2,500	Sub. 20, size 2-7/16 x 4-5/16 Manila Coin envelopes, with end flap	11.91/M	
36	50	Sub. 28, 9 x 12 White Catalogue Envelope	43.53/M	
37	500	Sub. 32, 7½ x 10½, glazed kraft klap envelopes	36.82/M	
38	2,000	Sub. 32, 10 x 13 Glazed kraft klap envelopes	48.51/M	
39	500	Sub. 32, 11½ x 14½ Glazed kraft klap envelopes	60.06/M	
40	500	Sub. 32, 12 x 15½ Glazed kraft klap envelopes	62.99/M	
41	1,000	Sub. 32, 6 x 9 Glazed kraft klap envelopes	31.82/M	

42	500	Sub. 32, 10 x 15 glazed brown kraft envelopes without clasp, gummed end flap	91.00/M	
43	250	9 1/4 x 14 1/4 Manila envelopes with clasp	90.00/M	
44	600	10 x 15 Manila envelopes with clasp	103.60	
45	8,000	9 x 12 brown clasp envelopes	105.60/M 68.64	
46	20 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.	65.64/M	
47	20 sets	Smead 2151-25 Alphabetized green pressboard file dividers, legal size, Sub. Barkley 215-25-1	NO QUOTE	
48	5 sets	Smead 515-25, 3 x 5 Alphabetical card guides, sub Barkley 575-25		
49	5 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1		
50	10 sets	Smead 625-25, 4 x 6 Buff guides, Alphabetical, Sub. Barkley 675-25		
51	5 Bxs	1/5 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575		
52	5 Bxs	5 Bxs 1/3 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573		
53	5 Bxs.	1/3 cut, 4 x 6 card guides, plain blank tab buff, 100 per box, Sub. Barkley 673		
54	5 Bxs.	1/5 cut, 4 x 6 card guides, plain blank tab buff, 100 per box		
55	5 Bxs.	Smead 6151-25, Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1		
56	5 Bxs.	1/3 cut, 5 x 8 card guides, plain blank tab, buff 100 per box, Sub. Barkley 873		
57	30 sets	4 x 6 Plastic tabbed card guides, buff Alphabetical		
58	30 sets	5 x 8 Plastic tabbed card guides, buff, Alphabetical		
59	50 sets	3 x 5 Plastic tab alphabetical card guides		
60	10 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1		
61	3,500	3 x 5 White ruled cards, #110 Index		
62	1,500	4 x 6 White ruled cards #110 Index	NO QUOTE	

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the Department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc., to Attn. of Aaron M. Gluck

DEPARTMENT OF PURCHASES

Ref. No. 607

Date 7/1/81

Date wanted 7/16/81

Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services
or Division

One Main Street

Address Fort Wayne IN 46802

Fund
Appropriation No.

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids July 16, 1981 at 11 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 3456. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES AS PER ATTACHED JULY 31, 1981 thru JULY 31, 1982		
		SUPPLIES TO BE SHIPPED ONLY OPEN ISSUANCE OF PURCHASE ORDER AS THE NEED DICTATES. (SUBSTITUTIONS OF EQUAL QUALITY MAY BE QUOTED IN LIEU OF BRANDS SPECIFIED)		
		VENDORS MUST BE ABLE TO SUPPLY FROM STOCK. IF REQUESTS CANNOT BE FILLED WITHIN SEVEN (7) DAYS, THEN APPROVAL WILL BE REQUIRED FOR EXTENDED DELIVERY.		
		THE AWARD OF THIS BID MAY BE MADE ON EITHER AN ITEM BY ITEM OR ON AN OVERALL BASIS, AS WE DETERMINE THE MOST BENEFICIAL TO THE CITY.		
				NO BID
		AFFIRMATIVE ACTION: ON FILE	ATTACHED:	

Bid Bond required ☐ YES ☒ NO ☒ 5% Performance Bond ☐ YES ☒ NO ☒ See Instruction Item No. 15 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.
Sign Here

MILLS-AMERICAN ENVELOPE COMPANY

Name of Company
For Lorraine Varner This Sales Serv Mg

Address 4400 West Ohio Street

Chicago, IL

60624

City Date

ITEM	EST. QTY.	DESCRIPTION		
1	400	Accopress Binders, 11 x 8½, side openings BFS 2507	<u>.89/ea</u>	<u>.75ea</u>
2	50	Accopress Binders, 11 x 8½, end opening BFS 1704	<u>1.06ea</u>	<u>.95ea</u>
3	40	Accopress Binders, legal size, end opening red, with 3" capacity	<u>1.37/ea</u>	<u>1.20ea</u>
4	200	Wilson Jones 14-14 lin Nylon Prong Binders, 14 7/8 x 11 sheet	<u>2.04ea</u>	<u>1.95ea</u>
5	20	W.J. 364-34 NBL Ring Binder	<u>3.20ea</u>	<u>3.07ea</u>
6	5	National 63-161, 9½ x 6 Binders Sub W.J. 364-12B	<u>2.12ea</u>	<u>2.05ea</u>
7	5	National 64-261, 9½ x 6 Three Ring Binders, Sub. Rogers 3329-12	<u>3.84ea</u>	<u>5.60ea</u>
8	40	National 87-784 Black, Hard Covers Three-ring Binders 3" Rings	<u>12.78ea</u>	<u>12.50ea</u>
9	5	Wilson Jones 345-40, 8½ x 5½ 2" Ring Binders, Sub. Rogers 1345-40	<u>7.68ea</u>	<u>9.95</u>
10	5	Rogers 4345-10, 8½ x 5½ 1" Binders stiff back, three ring	<u>12.06ea</u>	<u>Discontin</u>
11	5	Rogers 1344-14L, 11 x 8½ 1" Ring Binders	<u>8.88ea</u>	<u>11.25ea</u>
12	5	Rogers 1349-44, three hole, black hard cover Bin ders 2" Rings	<u>5.04ea</u>	<u>7.25ea</u>
13	2	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>16.14ea</u>	<u>15.50ea</u>
14	5	National Account Books, 37-33i, or Borum and Pease 67-1/8, 150 pages	<u>6.50ea</u>	<u>11.25ea</u>
15	50	National 46-57/ Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.79ea</u>	<u>.66ea</u>
16	200	Steno Notebooks, 36-746, Sub Wilson Jones 1115w	<u>48ea</u>	<u>.59ea</u>
17	10 Bx	Blue Manuscript Covers, 9 x 15½, 100 per box, Eaton 225	<u>5.88/bx</u>	<u>4.25ea</u>
18	500	Slider Back Report Covers - Clear	<u>10.47/c</u>	<u>9.95/c</u>
	500	Slider Backs - Colors	<u>7.47/c</u>	<u>6.50/c</u>

19	250	#4128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>.28 ea</u>	<u>.32 ea</u>
20	1250	#1258 Duo-Tang covers, green, gray, red light blue, and dark blue	<u>.20 ea</u>	<u>.23 ea</u>
21	12	Drawer Frames 8½ x 11	<u>1.97 ea</u>	<u>2.75 ea</u>
22	12	Drawer frames 6½ x 14	<u>2.15 ea</u>	<u>3.10 ea</u>
23	10,000	8½ x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>43.50/m</u>	<u>52.95/m</u>
24	25	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>5.75/c</u>	<u>6.95/c</u>
25	25	Pendaflex Folders 8½ x 14 Hanging	<u>5.20/bx 25</u>	<u>6.50/bx 25</u>
26	25	Pendaflex folders 8½ x 14 Hanging	<u>6.00/bx 25</u>	<u>7.50/bx 25</u>
27	500	1524E Redrope vertical file pockets	<u>.16 ea</u>	<u>.19 ea</u>
28	500	1526E Redrope vertical file pockets	<u>.76 ea</u>	<u>.79 ea</u>
29	1,000	1514C, Legal size Pronto file pockets	<u>.55 ea</u>	<u>.57 ea</u>
30	200	#1516C, Legal size Pronto file pockets	<u>.16 ea</u>	<u>.70 ea</u>
31	25	#1536G Redrope legal size file pockets with 5½' expansion	<u>.89 ea</u>	<u>.95 ea</u>
32	150	1534G File pockets	<u>.78 ea</u>	<u>.82 ea</u>
33	200	Smead #1075G Expanding Wallets	<u>1.17 ea</u>	<u>1.25 ea</u>
34	10	Webster Collegiate 7th Edition Dictionary	<u>10.75 ea</u>	<u>10.25 ea</u>
35	2,500	Sub. 20, size 2-7/16 x 4-5/16 Manila Coin envelopes, with end flap	<u>10.78/m</u>	<u>13.35/m</u>
36	50	Sub. 28, 9 x 12 White Catalogue Envelope	<u>.05 ea</u>	<u>.07 ea</u>
37	500	Sub. 32, 7½ x 10½, glazed kraft klap envelopes	<u>6.24/c</u>	<u>7.75/c</u>
38	2,000	Sub. 32, 10 x 13 Glazed kraft klap envelopes	<u>7.99/c</u>	<u>10.25/c</u>
39	500	Sub. 32, 11½ x 14½ Glazed kraft klap envelopes	<u>10.48/c</u>	<u>13.25/c</u>
40	500	Sub. 32, 12 x 15½ Glazed kraft klap envelopes	<u>10.86/c</u>	<u>14.25/c</u>
41	1,000	Sub. 32, 6 x 9 Glazed kraft klap envelopes	<u>4.99/c</u>	<u>6.25/c</u>

42	500	Sub. 32, 10 x 15 glazed brown kraft envelopes without clasp, gummed end flap	<u>9.10/c</u>	<u>N/A</u>
43	250	9½ x 14½ Manila envelopes with clasp	<u>10.24/c</u>	<u>12.50/c</u>
44	600	10 x 15 Manila envelopes with clasp	<u>10.88/c</u>	<u>12.75/c</u>
45	8,000	9 x 12 brown clasp envelopes	<u>72.40/m</u>	<u>9.10/c</u>
46	20 sets	Smead 1151-25, 11 x 8½ Pressboard file guides, metal tabbed.	<u>6.53/st</u>	<u>9.25st</u>
47	20 sets	Smead 2151-25 Alphabetized green pressboard file dividers, legal size, Sub. Barkley 215-25-1	<u>8.05/st</u>	<u>10.95st</u>
48	5 sets	Smead 515-25, 3 x 5 Alphabetical card guides, sub Barkley 575-25	<u>.93/st</u>	<u>1.35st</u>
49	5 sets	Smead 5151-25, 3 x 5 Alphabetical card guides, Metal tabbed, Sub. Barkley 515-25-1	<u>4.19/st</u>	<u>5.75st</u>
50	10 sets	Smead 625-25, 4 x 6 Buff guides, Alphabetical, Sub. Barkley 675-25	<u>.78/st</u>	<u>1.15st</u>
51	5 Bxs	1/5 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>1.51/bx</u>	<u>2.15bx</u>
52	5 Bxs	5 Bxs 1/3 cut, 3 x 5 card guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573	<u>1.51/bx</u>	<u>2.15bx</u>
53	5 Bxs.	1/3 cut, 4 x 6 card guides, plain blank tab buff, 100 per box, Sub. Barkley 673	<u>2.32bx</u>	<u>3.30bx</u>
54	5 Bxs.	1/5 cut, 4 x 6 card guides, plain blank tab buff, 100 per box	<u>2.32bx</u>	<u>3.30bx</u>
55	5 Bxs.	Smead 6151-25, Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>4.51/bx</u>	<u>6.30st</u>
56	5 Bxs.	1/3 cut, 5 x 8 card guides, plain blank tab, buff 100 per box, Sub. Barkley 873	<u>3.35/bx</u>	<u>4.70st</u>
57	30 sets	4 x 6 Plastic tabbed card guides, buff Alphabetical	<u>1.49/st</u>	<u>2.11st</u>
58	30 sets	5 x 8 Plastic tabbed card guides, buff, Alphabetical	<u>1.69/st</u>	<u>2.44st</u>
59	50 sets	3 x 5 Plastic tab alphabetical card guides	<u>1.10/st</u>	<u>1.56st</u>
60	10 sets	5 x 8 Alphabetical, metal tabbed pressboard file guides, Sub. Barkley 815-25-1	<u>5.06/st</u>	<u>6.85st</u>
61	3,500	3 x 5 White ruled cards, #110 Index	<u>3.10/m</u>	<u>4.20/m</u>
62	1,500	4 x 6 White ruled cards #110 Index	<u>5.15/m</u>	<u>6.35/m</u>

63	5,000	5 x 8 White ruled cards, #110 Index	<u>7.70/m</u>	<u>9.60/m</u>
64	2,500	8½ x 11 National 14-281 White faint ruled, three ring filler paper	<u>1.43/c</u>	<u>1.84/c</u>
65	50	National 45-604 Analysis Pads, Sub. Wilson Jones 7207	<u>1.62 ea</u>	<u>1.85 ea</u>
66	50	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>1.62 ea</u>	<u>1.85 ea</u>
67	10	Wilson Jones G7214D Analysis Pads	<u>1.62 ea</u>	<u>1.85 ea</u>
68	20	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>1.62 ea</u>	<u>1.85 ea</u>
69	60	Wilson Jones 7513 Analysis Pads	<u>3.18 ea</u>	<u>3.72 ea</u>
70	5	G7608B Wilson Jones Analysis Pads	<u>1.93 ea</u>	<u>2.25 ea</u>
71	5	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>1.24 ea</u>	<u>1.46 ea</u>
72	15	W.J. Columnar Pads #G7205	<u>1.62 ea</u>	<u>1.90 ea</u>
73	300	Wilson Jones Columnar 10-3 sheets, 9½ x 11 7/8	<u>6.91/c</u>	<u>7.65/c</u>
74	600	G10-8 Ledger sheets	<u>6.91/c</u>	<u>7.65/c</u>
75	35 doz	8½ x 11 Letters size ruled pads, yellow white #59-0250	<u>3.78/dz</u>	<u>4.41/dz</u>
76	36 doz	5 x 8 legal pads - Canary	<u>2.78/dz</u>	<u>3.25/dz</u>
77	36 doz	5 x 8 legal Pads - White	<u>2.87/dz</u>	<u>3.25/dz</u>
78	1,000	8½ x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>9.60/c</u>	<u>7.90/c</u>
79	6 rls.	C R 16 Correction Tape	<u>.65 v1</u>	<u>.60 r1</u>
80	5	Paper Spindles	<u>.85 ea</u>	<u>.90 ea</u>
81	30	Ko-Rec-Type, all colors	<u>.90 ea</u>	<u>.99 pkgs</u>
82	10	Ko-Rec-Type, all errors	<u>.90 ea</u>	<u>.99 pkgs</u>
83	25 lbs.	Misc. Rubber Bands, size 10,14,16,19,32 62, and 84	<u>3.50/lb.</u>	<u>2.50 lb</u>
84	8	Weis #35 file boxes, Sub. Hedges #1035	<u>2.98 ea</u>	<u>3.75 ea</u>
85	8	Weis #46 Storage boxes with follow black for 4 x 6 cards, Sub. Hedges #1046	<u>3.35 ea</u>	<u>3.99 ea</u>
86	20	Weis #835 WG, Gray metal File Boxes, for 3 x 5 cards	<u>5.46 ea</u>	<u>6.30 ea</u>

89	20	Weis #846 WG. Gray Metal File boxes, for 4 x 6 cards	<u>6.40 ea</u>	<u>7.05 ea</u>
90	20	#533 - 3 x 5 file boxes 3" deep	<u>2.41 ea</u>	<u>2.89 ea</u>
91	15	Weis #858 WG, Gray Metal file boxes, for 5 x 8 cards	<u>7.40 ea</u>	<u>7.85 ea</u>
92	9	Hedges file boxes #1058	<u>3.73 ea</u>	<u>4.75 ea</u>
93	10	1210L Pronto file, letter size with metal front drawer type	<u>9.75 ea</u>	<u>10.79 ea</u>
94	8	1510L Pronto files, legal size with metal front drawer type	<u>11.95 ea</u>	<u>12.95 ea</u>
95	10	#2 Liberty Storage boxes	<u>2.72 ea</u>	<u>2.70 ea</u>
96	150	#11 Liberty Storage boxes	<u>3.43 ea</u>	<u>3.40 ea</u>
97	100	#12 liberty storage boxes	<u>3.76 ea</u>	<u>3.72 ea</u>
98	25	#15 liberty storage boxes	<u>2.98 ea</u>	<u>2.95 ea</u>
99	10	#18 liberty storage boxes	<u>2.72 ea</u>	<u>2.70 ea</u>
100	48	6 x 9 Clipboards, #203	<u>.91 ea</u>	<u>1.15 ea</u>
101	48	Letter size clipboards	<u>.91 ea</u>	<u>1.19 ea</u>
102	36	Legal size clipboards	<u>.99 ea</u>	<u>1.25 ea</u>
103	60,000	#1 paper clips	<u>1.33 / M</u>	<u>1.70 / M</u>
104	12 bxs	#1 paper clamps (12 to box)	<u>.49 / bx</u>	<u>.54 ea</u>
105	2,000	#3 paper clips, 7/8" long	<u>1.60 / M</u>	<u>1.70 / M</u>
106	40,000	Jumbo paper clips, 2" long	<u>5.30 / M</u>	<u>5.75 ea</u>
107	10 doz.	Magnetic clips with 1 1/4" clamp hunt Pe 2026, or equivalent	<u>5.33 / dz</u>	<u>5.40 ea</u>
108	12	Magnetic paper clip holders	<u>1.80 ea</u>	<u>1.25 ea</u>
109	10	Magnetic clips with 2 1/4" clamp hunt PE 2027 or equivalent	<u>.61 ea</u>	<u>.62 ea</u>

110.	4 doz.	#2 Binder Clip-Clamps	<u>.88/dz</u>	<u>95dz</u>
111.	2 doz.	#4 Binder Clip-Clamps L.E.B.	<u>1.32/dz</u>	<u>1.46dz</u>
112.	2 doz.	#10 Binder Clip-Clamps	<u>3.43dz</u>	<u>3.57dz</u>
113.	25	#1 Stamp Pads, Black & Red	<u>.89ea</u>	<u>1.10 ea</u>
114.	10	#2 Stamp Pads, Black & Red	<u>1.29 ea</u>	<u>1.50 ea</u>
115.	50	1/2" Scotch Tape Dispensers, H-126	<u>.36ea</u>	<u>.42ea</u>
116.	150	3/4" Scotch Tape Dispensers, H-127	<u>.36ea</u>	<u>.42ea</u>
117.	10	C-20 Tape Dispens rs	<u>5.50ea</u>	<u>Discontin</u>
118.	2 doz.	#100 Pink Pearl Erasers	<u>2.45dz</u>	<u>2.45dz</u>
119.	5 doz.	#7099B AW Faber Erasers Sticks, w/brush Sub. Venus	<u>3.81/dz</u>	<u>3.00 dz</u>
120.	3 gr.	Pencil Tip Wedge Erasers	<u>5.18/gr</u>	<u>5.25gr</u>
121.	2 doz.	#211 Art Gum Erasers	<u>3.81dz</u>	<u>3.25dz</u>
122.	3 doz.	#7077B Erasers	<u>3.81dz</u>	<u>3.25dz</u>
123.	1 doz.	#400 Eberhard Faber Pink Pearl Erasers	<u>3.81dz</u>	<u>4.16dz</u>
124.	1 doz.	#1207 Eberhard Faber Erasers	<u>3.66dz</u>	<u>4.50dz</u>
125.	2000	#4 Round Head Brass Fastners	<u>18.65/M</u>	<u>13.46/M</u>
126.	20 bxs.	#22 Acco Fastners, 50 per box	<u>1.90bx</u>	<u>2.10/bx</u>
127.	5 doz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.62/dz</u>	<u>1.35dz</u>
128.	12	Liberty #76, 7 x 9 1/2 metal copy holder	<u>2.63/ea</u>	<u>2.50ea</u>
129.	10 boxes	Push Pins Assorted Colors	<u>2.52 bx</u>	<u>3.94bx</u>
130.	75	Letter size, desk trays, gray #1600 Eldon	<u>2.66ea</u>	<u>2.72ea</u>
131.	40	Eldon Desk Trays, Legal #1604	<u>5.04 ea</u>	<u>5.25 ea</u>
132.	10 pkg.	Avery 1/2" dots, white	<u>1.49/pkg</u>	<u>1.75pkg</u>
133.	10 pkg.,	Avery 1/2" dots, colors	<u>1.78/pkg</u>	<u>1.90pkg</u>
134.	10 pkg.	Avery 3/4" dots, colors	<u>2.16/pkg</u>	<u>2.00pkg</u>
135.	12 doz.	Smead Spi-Roll labels, cherry, blue & bluff	<u>8.89dz</u>	<u>.78r1</u>

136.	60 pkg.	Labels, Avery Self-Adhesive, unprinted, S-6432	<u>1.90/pkg</u>	<u>1.70/pkg</u>
137.	50 pkg.	Labels, Avery Self-Adhesive, unprinted 5375	<u>2.99/pkg</u>	<u>2.30/pkg</u>
138.	10	"Cavalier" List-finders, complete	<u>14.40/ea</u>	<u>14.25/ea</u>
139.	4	List finders refills, "Cavalier" model	<u>3.24/ea</u>	<u>3.35/ea</u>
140.	15	Bates list finders, "Director" model-complete	<u>9.72/ea</u>	<u>10.25/ea</u>
141.	4	List Finders refills, "Director" model	<u>3.24/ea</u>	<u>3.35/ea</u>
142.	3 box	3631 Carter's purple ditto masters, 8 1/2 x 11 Sub. Allied	<u>5.80/bx</u>	<u>9.25/bx</u>
143.	15 doz.	Felt-tipped markers, pencil type, Estabrook, various colors, sub. Dri-Mark PR & PFR	<u>4.59/dz</u>	Discontinued
144.	15 doz.	Hi-Liters assorted colors	<u>5.44/dz</u>	<u>5.50/dz</u>
145.	12	Sterling Master envelopes, moistened (plastic tube w/sponge)	<u>.64/ea</u>	<u>.32/ea</u>
146.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2 x 3	<u>17.07/gr</u>	<u>16.60/gr</u>
147.	25 doz.	Eagle Veri-Thin pencils, w/erasers, various colors	<u>2.18/dz</u>	<u>2.15/dz</u>
148.	10 doz.	Eagle Veri-Thin pencils, w/o erasers, various colors	<u>2.18/dz</u>	<u>2.15/dz</u>
149.	4 doz.	A.W. Faber-Castell drawing pencils 2H & 3H	<u>3.84/dz</u>	<u>4.50/dz</u>
150.	30 doz.	All-Rite Office Rriters, extra fine line, #522 , #542, colors red, blue & black	<u>2.91/dz</u>	<u>3.17/dz</u>
151.	30 doz.	S54E med. All Rite pens	<u>2.17/dz</u>	<u>2.45/dz</u>
152.	6 doz.	#208 Magic Marker - all colors	<u>3.11/dz</u>	<u>3.65/dz</u>
153.	2 doz.	Universal refills for ball point pens, medium point, blue, black & red	<u>4.32/dz</u>	<u>4.95/dz</u>
154.	12 doz.	Magic markers wide nib. El Marko	<u>6.22/dz</u>	<u>6.99/dz</u>
155.	1 grs.	Pentel rolling riter asst. colors #R-100	<u>6.86/dz</u>	<u>6.99/dz</u>
156.	1 grs.	Wonder Rriters assorted colors	<u>2.48/dz</u>	<u>3.95/dz</u>
157.	6 doz.	Lindy Medium Pens #460M Assorted Colors	<u>4.58/dz</u>	<u>5.30/dz</u>
158.	5 tubes	Pentel eraser refills	<u>.38/tu</u>	<u>.44/ea</u>

159.	6	Sta-Put pen and anchors - W.T. Rogers	<u>1.61 ea</u>	<u>1.85 ea</u>
160.	1 doz.	Sta-Put pen refills - W.T. Rogers	<u>.82 ea</u>	<u>.92 ea</u>
161.	30 doz.	Bic pens, medium point	<u>2.16 dz</u>	<u>1.30 dz</u>
162.	30 doz.	Bic pens, fine point	<u>2.88 dz</u>	<u>1.30 dz</u>
163.	2 doz.	Papermate pens, refillable ball point	<u>9.42 dz</u>	<u>9.60 dz</u>
164.	60	Pental sharp 5 Eversharps	<u>1.74 ea</u>	<u>1.58 ea</u>
165.	15 tubes	Pental lead for Sharp 5 pencils	<u>.45/tb</u>	<u>.49 ea</u>
166.	2 doz.	Dri-Mark nylon tip pen, various colors	<u>3.29 dz</u>	<u>4.75 dz</u>
167.	10	Medium priced metal letter openers	<u>.56 ea</u>	<u>.55 ea</u>
168.	1 ct.	#2 Dennison gummed reinforcements, 72 boxes to ct.	<u>17.60 ct n</u>	<u>28.50 ct n</u>
169.	12	12" wood ruler, w/double metal edge	<u>.53 ea</u>	<u>.55 ea</u>
170.	12	15" wood ruler, w/double metal edge	<u>.66 ea</u>	<u>.60 ea</u>
171.	12	18" wood ruler, w/double metal edge	<u>.77 ea</u>	<u>.70 ea</u>
172.	10	8" straight scissors, medium prices	<u>2.10 ea</u>	<u>2.10 ea</u>
173.	50	#30 Acco staplers, #73304	<u>9.68 ea</u>	<u>8.75 ea</u>
174.	80	Staples for #4 Swingline staplers	<u>.62 bx</u>	<u>.69 bx</u>
175.	40 bx	Ace #700 undulated staples	<u>1.72 bx</u>	<u>1.65 bx</u>
176.	24	#702 Ace Clipper staples	<u>9.72 ea</u>	<u>9.00 ea</u>
177.	75	Ace standard #600 staple removers	<u>.66 ea</u>	<u>.69 ea</u>
178.	10	Pencil sharpener, Boston 1068, self-feed beige color, vacuum base	<u>9.78 ea</u>	<u>8.50 ea</u>
179.	5	Desk organizers, K3-20HV-GRA	<u>12.77 ea</u>	<u>14.15 ea</u>
180.	50	Desk organizers, #306	<u>11.34 ea</u>	<u>10.75 ea</u>
181.	2 rls	#710 Scotch tape, 2" wide x 72 yards	<u>10.20 ea</u>	<u>11.50 ea</u>
182.	30	#810 mending tape, 1/2" x 1296"	<u>.98 ea</u>	<u>.99 ea</u>
183.	30	#810 mending taped 3/4"x300" w/dispenser	<u>.39 ea</u>	<u>.53 ea</u>

184.	144	#810 Mending tape, 3/4 x 1296"	<u>1.30 ea</u>	<u>1.31 ea</u>
185.	10	#810 mending tape, 3/4" x 2592"	<u>2.27 ea</u>	<u>2.15 ea</u>
186.	35	#600 Scotch tape, 1/2" x 1296"	<u>.72 ea</u>	<u>.73 ea</u>
187.	25	#600 Scotch tape, 3/4" x 1296	<u>.97 ea</u>	<u>.95 ea</u>
188.	10	#600 Scotch tape, 3/4" x 2592"	<u>1.52 ea</u>	<u>1.49 ea</u>
189.	48	#230 Scotch brand drafting tape, 3/4" x 60 yds. rolls	<u>1.53 ea</u>	<u>1.75 ea</u>
190.	24	#230 Scotch brand drafting tape, 1" x 60 yard rolls	<u>1.90 ea</u>	<u>2.20 ea</u>
191.	50 ft.	Magnetic tape - 1/2" wide	<u>.28 ft</u>	<u>.35 ft</u>
192.	20 rls.	1/2" wide Dymo tape, black, blue, green, & brn.	<u>.78 r1</u>	<u>.70 ea</u>
193.	20 rls.	3/8" wide Dymo tape, black, blue, green, & brn.	<u>.96 r1</u>	<u>.82 ea</u>
194.	40 rls.	1/2" Dymo tape, assorted colors	<u>1.19 r1</u>	<u>.99 ea</u>
195.	6	Engrs. scales & cases (3 sided)	<u>1.55 ea</u>	<u>2.25 ea</u>
196.	15 bxs.	1/2" clear index tabbing, 5 ft. per box	<u>1.02 bx</u>	<u>.77 bx</u>
197.	10 bxs.	1/3" Index tabs, various colors, 5 per box	<u>1.02 bx</u>	<u>.77 bx</u>
198.	48	#880, 3/4"x60 yd., filament tape, Scotch brand	<u>2.98 r1</u>	<u>2.75 ea</u>
199.	6	#18 Polished cotton twine 1/2" balls	<u>1.67 ea</u>	<u>1.98 ea</u>
200.	6	2 1/2 lb. cones of 20 ply cotton twine	<u>8.86 ea</u>	<u>N/Q</u>
201.	15	19 x 24 Green desk pad blotters	<u>.30 ea</u>	<u>.25 ea</u>
202.	50	19 x 24 desk pads, Green 21403	<u>2.54 ea</u>	<u>3.70 ea</u>
203.	50	19 x 24 Acetate desk pad covers, .0075 thick	<u>.85 ea</u>	<u>1.07 ea</u>
204.	5	Rubber pads for under typewriters	<u>2.76 ea</u>	<u>2.81 ea</u>
205.	3	X6-403CR, 1/4" clipper type paper punches	<u>1.03 ea</u>	<u>1.20 ea</u>
206.	15	Write-O-Folio Jr.	<u>1.76 ea</u>	<u>2.95 ea</u>
207.	15	Write-O-Folio Legal size	<u>3.18 ea</u>	<u>4.50 ea</u>
208.	20	Write-O-Folio Letter size	<u>3.00 ea</u>	<u>3.75 ea</u>
209.	12 doz.	Liquid paper - white	<u>8.35 doz</u>	<u>.75 ea</u>

210.	12 bt.	Liquid paper thinner	<u>.45ea</u>	<u>.45 ea</u>
211.	30 bt.	Liquid Paper - copies only	<u>.79ea</u>	<u>.85 ea</u>
212.	30 bt.	Liquid Paper - in colors	<u>.79ea</u>	<u>.85 ea</u>
213.	15 gal.	Ditto fluid, in 1 gallon jugs	<u>5.10 gal</u>	<u>4.57 gal</u>
214.	5 doz.	A-59 Bic pens	<u>5.80 dz</u>	<u>6.15 dz</u>
215.	10	Stamp pads ink, in 1 1/2 oz. bottles, black&red	<u>1.12 ea</u>	<u>1.10 ea</u>
216.	2 doz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross Evans	<u>10.80 dz</u>	<u>.85 ea</u>
217.	5	Empty Pint Jar, w/applicator brush, for Carter's Rubber Cement	<u>3.78 ea</u>	<u>3.25 ea</u>
218.	10	Carter's Rubber Cement, in 1 gallon containers	<u>13.46 gal</u>	<u>12.75 ea</u>
219.	6	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>3.13 qt</u>	<u>2.95 ea</u>
220.	15	Scat typewriter cleaner, 2 oz. bottles	<u>1.05 ea</u>	<u>1.15 ea</u>
221.	2500	Tag wire, 12" 1000 per bundle	<u>4.26/M</u>	<u>3.95/M</u>
222.	100	Poster board, 22" x 28" white	<u>.35 ea</u>	<u>.45 ea</u>
223.	10 bxs.	Large thumb tacks, #4, 100 per box	<u>.58bx</u>	<u>.56/c</u>
224.	5 doz.	Map tacks, assorted colors	<u>1.44bx100</u>	<u>.15 dz</u>
225.	100 sets	C1-213-8 Aico Indexes	<u>.90 st</u>	<u>.96 st</u>
226.	30cans	3M desk and office cleaners	<u>1.63 ea</u>	<u>1.98 ea</u>
227.	2 sets	9" high metal book ends	<u>2.98 st</u>	<u>3.45 st</u>
228.	4 sets	5" high metal book ends	<u>1.25 st</u>	<u>1.48 st</u>
229.	5	15" waste baskets	<u>3.12 ea</u>	<u>3.39 ea</u>
230.	5	12 1/4" waste baskets	<u>2.12 ea</u>	<u>2.30 ea</u>
231.	20	47-812 binders	<u>1.32 ea</u>	<u>1.44 ea</u>
232.	9	241-40N post binders	<u>10.46 ea</u>	<u>9.95 ea</u>
233.	3	LV-219-A legal accordion file alphabetized	<u>7.98 ea</u>	<u>7.50 ea</u>
234.	3	R217A, accordion or expanding files, letter size alphabetized	<u>5.78 ea</u>	<u>5.60 ea</u>

235.	39	Indexes 504-40M	<u>1.68 st</u>	<u>1.95 st</u>
236.	6 grs.	Flash 32 markers	<u>45.60gr</u>	<u>4.25 dz</u>
237.	2500	C-35 Roledex cards	<u>7.00/M</u>	<u>2.15/M</u>
238.	3	3 hole paper punch Y4-33	<u>7.94 ea</u>	<u>9.20 ea</u>
239.	1 doz.	#1 daters	<u>1.78 ea</u>	<u>1.68 ea</u>
240.	1 doz.	#2 daters	<u>2.33 ea</u>	<u>2.13 ea</u>
241.	6 grs.	Flash 30 Markers assorted colors	<u>39.55gr</u>	<u>3.75 dz</u>
242.	1000 rls	2 1/4" add machine paper single & white	<u>.27 ea</u>	<u>26.00/C</u>
243.	500 rolls	3" add machine paper	<u>.44 ea</u>	<u>45.50/C</u>
244.	500 rls	3 7/16" add machine paper	<u>.48 ea</u>	<u>53.13/C</u>
245.	1 doz.	#21 Liberty box	<u>33.00dz</u>	<u>2.72 ea</u>
246.	50	C-213 alpha. index	<u>1.89 st</u>	<u>1.99 st</u>
247.	8 bxs.	#42 oxford plastic tabs	<u>2.08 bx</u>	<u>1.75 bx</u>
248.	10 grs.	Pilot fine line SWPP	<u>74.60gr</u>	<u>67.72 gr</u>
249.	50	Budd Cassette tapes 60 min.	<u>1.51 ea</u>	<u>1.47 ea</u>
250.	50	Budd cassette tapes 90 min.	<u>2.01 ea</u>	<u>1.95 ea</u>
251.	1500	#12 manila envelopes	<u>15.06 bx</u>	<u>19.25/C</u>
252.	2500	#5-G manila tags	<u>11.11/M</u>	<u>12.41/M</u>
253.	1 1/2 grs	Hard Head Flair	<u>7.00dz</u>	<u>7.69 dz</u>
254.	1 1/2 grs	Quick sliver Flair	<u>7.80dz</u>	<u>8.63 dz</u>
255.	1 1/2 grs	Ultra Fine Flair	<u>7.00dz</u>	<u>7.68 dz</u>
256.	2500	2 1/4" x 4" Roll-O-Dex cards	<u>5.84/M</u>	<u>5.95/M</u>
257.	2500	Nat #14-280 Filler Paper	<u>1.56/C</u>	<u>1.84/C</u>
258.	1 1/2 grs	FF3 Folder Labels all colors	<u>1.49 ea</u>	<u>1.35 bx</u>
259.	1 1/2 grs	RLL-3 roll labels all colors	<u>1.49 ea</u>	<u>1.35 r/l</u>
260.	20 bxs	59-106 index tab.	<u>.74 bx</u>	<u>1.10 bx</u>
261.	15 bxs	677-40 buff ledger sheets	<u>12.00 bx</u>	<u>13.95 bx</u>
262.	2 grs	496 yellow Daxon Lumber crayon	<u>49.25 gr</u>	<u>50.75 gr</u>
263.	500 shts	G10-6 ledger sheets	<u>16.91/C</u>	<u>7.65/C</u>

PLEASE ADD THE FOLLOWING ITEMS TO BID NUMBER 607
THERE WERE LEFT OFF BY MISTAKE.

76. 50 doz. 8-1/2 x 14 legal ruled pads, yellow, white

Bus. Equip. Double-
Day
\$50/dz 5.65/dz

77. 50 doz. 8-1/2 x 11 legal ruled pads, yellow, white
#59-1280

4.97/dz 5.00/dz

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
ROOM 940 CITY-COUNTY BLDG.
ONE MAIN ST.
FORT WAYNE INDIANA 46802

Date

7-28-81

To:

Purchase Dept.

Subject:

Office Supplies Bid Reference #607

Please accept Shrex + Bus.
Equip. Co. bids for year 1981 + 1982
July to July

George A Phares
Office Service

5341

851-08-14

TITLE OF ORDINANCE BLANKET
PURCHASE ORDER #'s 4-09491 and 4-09492 FOR OFFICE SUPPLIES FOR THE
OFFICE SERVICE DEPARTMENT

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS

SYNOPSIS OF ORDINANCE BLANKET
PURCHASE ORDER NUMBERS 4-09491 and 4-09492 HAVE BEEN ASSIGNED TO

BUSINESS EQUIPMENT CO. AND SHREX RESPECTIVELY. THE BID HAS BEEN DIVIDED TO THE TWO
COMPANIES ACCORDING TO THE LOWEST BID. THIS ORDER WILL BE FOR THE YEAR 1981 and 1982
STARTING JULY 31 THRU JULY 31, 1982. SUPPLIES TO BE SENT AS NEEDED.

EFFECT OF PASSAGE OFFICE SERVICE DEPARTMENT WILL HAVE A REPLENISHED SUPPLY OF OFFICE
SUPPLIES TO BE PURCHASED BY THE VARIOUS DEPARTMENTS.

EFFECT OF NON-PASSAGE THE ABOVE DESCRIBED PURCHASE CANNOT BE MADE.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) BLANKET PURCHASE ORDER - SUPPLIES

WILL BE ORDERED AS NEEDED. TO BE PAID FOR BY CITY UTILITIES THEN REINBURSED BY DEPARTMENTS
THAT BUY SUPPLIES.

ASSIGNED TO COMMITTEE